

STATE OF OHIO (DAS)

CLASSIFICATION

SPECIFICATION

CLASSIFICATION SERIES:

Nurse Aide Program Consultant

SERIES NO.:

2161

MAJOR AGENCIES:

Board Of Nursing Only

EFFECTIVE DATE:**SERIES PURPOSE:**

The purpose of the nurse aide program consultant occupation is to monitor nurse aide training and competency evaluation (i.e., TCE) programs to assure compliance with state & federal laws, rules & guidelines & interpret these regulations for administrative officials & general public.

At the lower level, incumbents maintain standards of assigned TCE programs & provide consultative services to assigned program staff.

Note: This class is to be used by the Board Of Nursing only.

CLASS TITLE:

Nurse Aide Program Regional Consultant

CLASS NUMBER:

21611

EFFECTIVE DATE:

05/31/1992

CLASS CONCEPT:

The full performance level class works under direction & requires thorough knowledge of nursing, laws & rules regulating nurse aide training & current practices & standards of long term or chronic care of patients in order to monitor nurse aide training & competency evaluation programs to assure compliance with state & federal laws, rules & guidelines.

CLASS TITLE: Nurse Aide Program Regional Consultant	CLASS NUMBER: 21611	BARGAINING UNIT: 011
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EFFECTIVE DATE:

05/31/1992

JOB DUTIES IN ORDER OF IMPORTANCE: (These duties are illustrative only. Incumbents may perform some or all of these duties or other job-related duties as assigned.)

Evaluates assigned nurse aide training & competency evaluation (i.e., TCE) programs through use of annual survey reviews & site visits & assures compliance with state & federal laws, rules & guidelines, prepares reports concerning performance of TCE programs, receives & processes all information submitted to regional office concerning TCE programs, consults with & provides advice to assigned TCE program staff, coordinates materials & resources needed for administrative hearings & testifies as witness.

Responds to inquiries (e.g., interprets laws, rules & guidelines regulating TCE programs) from health care community, TCE program staff, administrative staff, representative officials & general public; participates in planning & implementing educational & informational activities for TCE programs; assists in developing over-all administrative policy; develops, coordinates & executes program policy.

MAJOR WORKER CHARACTERISTICS:

Knowledge of nursing practices & standards; long term &/or chronic care of patients; laws, rules & guidelines regulating nurse aide training; program management*; public relations*. Ability to gather, collate & classify information about data, people or things; handle sensitive inquiries from & contacts with officials & general public.

(*)Developed after employment.

MINIMUM CLASS QUALIFICATIONS FOR EMPLOYMENT:

Requires current licensure as registered nurse in state of Ohio as issued by Board Of Nursing per Sections 4723.03 & 4723.09 of Ohio revised code; completion of graduate core program in nursing; 3 yrs. exp. as professional nurse in long term or chronic care; must be able to provide own transportation.

-Or equivalent of Minimum Class Qualifications For Employment noted above.

TRAINING AND DEVELOPMENT REQUIRED TO REMAIN IN THE CLASSIFICATION AFTER EMPLOYMENT:

Biennial renewal of licensure as registered nurse.

UNUSUAL WORKING CONDITIONS:

Requires travel; exposed to unpleasant elements while on site visits.