

STATE OF OHIO (DAS)CLASSIFICATION
SPECIFICATION**CLASSIFICATION SERIES:**

Barber Inspector

SERIES NO.:

2152

MAJOR AGENCIES:

Ohio State Barber Board only

EFFECTIVE DATE:

12/12/2004

SERIES PURPOSE:

The purpose of the barber inspector occupation is to ensure the operations of barbershops & barber schools comply with applicable state laws, rules & regulations.

CLASS TITLE

Barber Inspector

CLASS NUMBER

21521

PAY RANGE

29

EFFECTIVE

12/12/2004

CLASS CONCEPT:

The full performance level class works under direction & requires considerable knowledge of practice of barbering & state laws, rules & regulations regulating practice in order to inspect barber schools & shops for compliance & to take appropriate corrective action when violations are cited.

<u>CLASS TITLE</u>	<u>CLASS NUMBER</u>	<u>B. U.</u>	<u>EFFECTIVE</u>	<u>PAY RANGE</u>
Barber Inspector	21521	07	12/12/2004	29

JOB DUTIES IN ORDER OF IMPORTANCE: (These duties are illustrative only. Incumbents may perform some or all of these duties or other job-related duties as assigned.)

Inspects barbershops & barber schools for compliance with applicable laws (e.g., checks license, number of licensed instructors & instructor-student ratio of barber schools; checks barbershops to ensure current licenses & conspicuous display thereof, procedures for sterilization of all instruments & supplies & that facilities are maintained in clean & sanitary condition & are properly ventilated), issues notices of all violations & conducts follow-up inspections to ensure corrections have been made, gathers evidence & has warrants issued for arrest in case of serious violations, appears in court to testify in prosecution of such violators, investigates complaints of suspected violations & hand delivers notifications of license suspension/revocation.

Inspects new barbershops prior to conducting business (e.g., checks for proper signage, water supply & waste disposal; reviews floor plan, plumbing permits & restrooms) & issues final approval for shop licensing.

Prepares & submits daily, weekly, monthly & special reports (e.g., summaries of shop inspections, new shop approvals, complaints, investigations, number of violations issued, arrests & convictions) as assigned & maintains files on barbershops & barber schools in area.

MAJOR WORKER CHARACTERISTICS:

Knowledge of practice of barbering & associated sanitation & safety practices; state laws, rules & regulations governing operations of barbershops & barber schools, public relations. Skill in operation of motor vehicle. Ability to inspect operations of barber schools & barbershops for compliance, cite violations & take appropriate corrective action; maintain accurate records; prepare meaningful, concise & accurate reports; handle routine & sensitive contacts with & inquiries from barber school personnel, barbershop owners, barbers, public & government officials.

(*)Developed after employment.

MINIMUM CLASS QUALIFICATIONS FOR EMPLOYMENT:

License to practice barbering pursuant to Ohio Revised Code Chapter 4709; 5 yrs. exp. as practicing barber in licensed barbershop; valid driver's license.

-Or equivalent of the Minimum Class Qualifications for Employment noted above.

TRAINING AND DEVELOPMENT REQUIRED TO REMAIN IN THE CLASSIFICATION AFTER EMPLOYMENT:

Annual renewal of license to practice barbering per Section 4709.11 of Revised Code.

UNUSUAL WORKING CONDITIONS:

Requires daily travel in all kinds of weather conditions; exposed to hostile barbershop owners/employees & inmates during inspection of prison barber schools; exposed to chemicals & hair dye.