

**STATE OF OHIO (DAS)**  
CLASSIFICATION  
SPECIFICATION

**CLASSIFICATION SERIES:**

Recreation Aide

**SERIES NO.:**

1853

**MAJOR AGENCIES:**

Natural Resources

**EFFECTIVE DATE**

**SERIES PURPOSE:**

The purpose of the recreation aide occupation is to plan & monitor group recreational programs & activities.

**CLASS TITLE:**

Recreation Aide

**CLASS NUMBER:**

18531

**EFFECTIVE DATE:**

03/26/1990

**CLASS CONCEPT:**

The full performance level class works under direction & requires considerable knowledge of recreational activities in order to plan & prepare group recreation programs.

<b>CLASS TITLE</b> Recreation Aide	<b>CLASS NUMBER:</b> 18531	<b>BARGAINING UNIT:</b> 04
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**EFFECTIVE DATE:**

03/26/1990

**JOB DUTIES IN ORDER OF IMPORTANCE: (These duties are illustrative only. Incumbents may perform some or all of these duties or other job-related duties as assigned.)**

Plans & prepares group recreation programs & follows through on plans & preparations for group recreational activities.

Monitors recreation programs & activities in progress.

Maintains accurate records on use of equipment & facilities; maintains records of program participation.

**MAJOR WORKER CHARACTERISTICS:**

Knowledge of public relations; parks & recreation practices & procedures\*; addition, subtraction, multiplication & division. Skill in use of recreation equipment. Ability to interpret variety of instructions in written, oral, picture or schedule form; copy records precisely without error; check pairs of items that are similar or dissimilar; develop good rapport with public.

(\*)Developed after employment.

**MINIMUM CLASS QUALIFICATIONS FOR EMPLOYMENT:**

Formal education in arithmetic that includes addition, subtraction, multiplication & division & in reading, writing & speaking common English vocabulary; 3 mos. trg. or 3 mos. exp. in public relation; 3 mos. trg. or 3 mos. exp. in use of recreation equipment; valid driver's license.

-Or equivalent of Minimum Class Qualifications For Employment noted above.

**TRAINING AND DEVELOPMENT REQUIRED TO REMAIN IN THE CLASSIFICATION AFTER EMPLOYMENT:**

Not applicable.

**UNUSUAL WORKING CONDITIONS:**

Works outside exposed to weather; may travel overnight.