NEW 6-26-94

| OHIO CLASSIFICATION SPECIFICATION Developed for Equal Opportunity | CLASS TITLE: Sanitary Engineer | CODE: 09371 |
|---|---|---|
| | MAJOR AGENCIES: Sanitary Engineer Department | JURISDICTION: County |

**FUNCTION:** Under administrative direction of board of county commissioners, plans, directs & coordinates all operations of county sanitary engineering department in order to enforce all applicable statutes & regulations & carry out all obligations concerning sewer districts, prepares & submits operational budget, supervises assigned administrative personnel & performs variety of public relations activities;

-PERFORMS RELATED DUTIES AS REQUIRED

| RANK | % OF TIME | JOB DUTIES | MAJOR WORKER CHARACTERISTICS |
|---|---|---|---|
| 1 | 79-85 | Plans, directs & coordinates all operations of county sanitary engineering department in order to enforce all applicable statutes & regulations & carry out all obligations relative to sewer districts, prepares & submits operational budget, is responsible for fiscal integrity of department, determines course of action, determines eligibility of county projects for federal funding, prepares & oversees preparation of necessary reports & records & supervises assigned administrative personnel. | Knowledge of (1) civil engineering, (2) treatment plant & sanitary sewer operation*, (3) fiscal management*, (4) management, (5) public relations*, (6) applicable laws & regulations concerning operations of sewer district*; ability to (7) read & understand engineering drawings, specifications & related technical material, (8) deal with large number of variables & determine specific course of action, (9) perform algebraic & trigonometric calculations, (10) handle routine & sensitive contacts with state & federal officials, public & representatives of national organizations. |

(*)Developed after employment.

**TRAINING & DEVELOPMENT:**
Renewal of registration as professional engineer as required by statute.

**MINIMUM CLASS REQUIREMENTS (including license, if any.):**
Per Section 6117.01 of Revised Code, must be registered, professional engineer.

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|---|---|---|---|
| 2 | 15-21 | Performs variety of public relations activities (e.g., meets with elected officials to finalize agreements; meets with developers & contractors on potential county developments; serves on policy making & quasi-judicial bodies; acts as liaison with other state & federal agencies, legislators, national organizations & public; responds to correspondence; prepares & delivers speeches to promote activities; has final approval of informational releases to media concerning policies & procedures). | Knowledge of 1, 2*, 3*, 5*, 6*; ability to 7, 8, 9, 10. |
| | | | (*)Developed after employment. |