REVISED AUG 0 2 1987

OHIO CLASSIFICATION SPECIFICATION *Developed for Equal Opportunity*	CLASS TITLE: Child Welfare Casework Supervisor 1	CODE: 06016
	MAJOR AGENCIES: Children's Services Board	JURISDICTION: County

FUNCTION: Under general supervision from executive secretary or other administrative supervisor, supervises small number of child welfare caseworkers responsible for specialized area of child welfare program in medium to large county or directs child welfare program in small county; may carry small case load of difficult cases;

PERFORMS RELATED DUTIES AS REQUIRED

RANK	% OF TIME	JOB DUTIES	MAJOR WORKER CHARACTERISTICS
1		Supervises work of child welfare caseworkers, improves competence of workers through conferences & other training methods, reviews caseworkers' recommendations & gives advice & general supervision in highly complex case problems.	Knowledge of (1) management, (2) supervision*, (3) employee training & development, (4) psychology, (5) counseling, (6) child welfare casework methods & techniques, (7) adoption law, (8) legal requirements related to placement of children in foster homes, (9) available community resources; ability to (10) define problems, collect data, establish facts & draw valid conclusions, (11) prepare meaningful, accurate & concise reports, (12) gather, collate & classify information about data, people or things, (13) establish friendly atmosphere as supervisor.

(151)

123:1-8-02

*Developed after employment

UNUSUAL WORKING CONDITIONS:	MINIMUM CLASS REQUIREMENTS: *(including license, if any.)*	TRAINING & DEVELOPMENT: