REVISED AUG 0 2 1987

OHIO
CLASSIFICATION
SPECIFICATION
Developed for Equal Opportunity

CLASS TITLE:	CODE:
Child Welfare Caseworker 1	06011
MAJOR AGENCIES: Children's Services Board	**JURISDICTION:** County

FUNCTION: Under general supervision from child welfare casework supervisor, performs child welfare casework including placements of children in foster homes & provides general casework services to children & their families;

RANK	% OF TIME	JOB DUTIES	MAJOR WORKER CHARACTERISTICS
1		Locates & investigates prospective foster homes, places children & provides continuing casework services to children & foster parents.	Knowledge of (1) psychology, (2) counseling, (3) child welfare casework methods & techniques, (4) legal requirements related to child placement, (5) available community resources; ability to (6) define problems, collect data, establish facts & draw valid conclusions, (7) gather, collate & classify information about data, people or things, (8) handle sensitive inquiries from & contacts with children & foster parents.
2		Investigates homes about which individuals or community organizations have complained regarding care of children to ascertain the need for child welfare services.	Knowledge of 1, 3; ability to 6, 7, 8.
3		Gives casework services to children & families referred from courts, schools or other agencies.	Knowledge of 1, 2, 3, 4, 5; ability to 6, 7, 8.
4		Prepares written social case records.	Knowledge of 3, 4, 5; ability to 6, 7, (9) prepare meaningful, accurate & concise reports.

(145)

123: 1-8-02

- PERFORMS RELATED DUTIES AS REQUIRE

*Developed after employment

UNUSUAL WORKING CONDITIONS:	MINIMUM CLASS REQUIREMENTS: *(including license, if any.)*	TRAINING & DEVELOPMENT:
	SEE ATTACHMENT	

[§ 5153.11.2] § 5153.12. Qualifications for caseworkers.

(A) A public children services agency may hire as a caseworker only the following:

(1) A person who has a bachelor's degree in human services-related studies;

(2) A person who has a bachelor's degree in any field and has been employed for at least two years in a human services-related occupation;

(3) A person who has an associate's degree in human services-related studies;

(4) A person who has been employed for at least five years in a human services-related occupation.

(B) For employment to continue, a person described in division (A)(2), (3), or (4) of this section must obtain a job-related bachelor's degree not later than five years after the date employment with the agency commences.

(C) This section applies only to persons hired on or after the effective date of this section and does not apply to a caseworker employed by a public children services agency before the effective date of this section who is hired by another public children services agency on or after that date.

HISTORY: 148 v H 48. Eff 10-5-2000.

BS - CRIM JUST - OK

ONLY SEND

MR - NEW APPT - NAME CHANGE - DISCIP 3-days or more

SEPARATIONS - + REINSTATEMENTS