OHIO CLASSIFICATION SPECIFICATION
Developed for Equal Opportunity

REVISED AUG 0 2 1987

CLASS TITLE:	CODE:
Child Welfare Aide	06001
MAJOR AGENCIES: Children's Services Boards	**JURISDICTION:** County

FUNCTION: Under general supervision from administrative supervisor, performs duties of domestic or personal service nature, or of skilled, semi-skilled, or unskilled nature, in agency responsible for promotion of child welfare;

-PERFORMS RELATED DUTIES AS REQUIRE

RANK	% OF TIME	JOB DUTIES	MAJOR WORKER CHARACTERISTICS
1		Operates motor vehicle in transporting children.	Knowledge of (1) state motor vehicle laws; skill in (2) operation of motor vehicle; ability to (3) recognize unusual or threatening conditions & take appropriate action, (4) read simple sentences with concrete vocabulary.
2		Assists in supervision of recreational activities.	Ability to 3, (5) cooperate with co-workers on group projects.
3		Observes children's behavior & environmental situation to detect conditions which threaten children's safety.	Ability to 3.
4		Performs cleaning or custodial duties.	Ability to (6) carry out simple instructions.

(140)

123; 1-8-03

*Developed after employment

UNUSUAL WORKING CONDITIONS:

MINIMUM CLASS REQUIREMENTS: *(including license, if any.)* Ability to add, subtract, multiply & divide whole numbers & to read & write common vocabulary. Valid driver's license.

TRAINING & DEVELOPMENT:

FORM ADM-4134

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