NEW AUG 0 2 1987

OHIO CLASSIFICATION SPECIFICATION
Developed for Equal Opportunity

CLASS TITLE:	CODE:
Residential Care Worker 2	04002
MAJOR AGENCIES:	**JURISDICTION:**
County Boards of Mental Retardation	County

FUNCTION: Under general supervision from residential care supervisor, supervises & trains dependent mentally retarded &/or developmentally disabled individuals in housing unit of county institution, serves as substitute parent & counsels residents to resolve personal problems, supervises manners, conduct & physical cleanliness of residents & supervises housekeeping functions of assigned unit; PERFORMS RELATED DUTIES AS REQUIRED

RANK	% OF TIME	JOB DUTIES	MAJOR WORKER CHARACTERISTICS
1		Counsels & advises residents on personal problems, directs household activities of residents in large unit & trains & supervises residents in assigned tasks.	Knowledge of (1) habilitation & programming techniques, procedures & methods for dependent mentally retarded &/or developmentally disabled individuals, (2) materials, methods & equipment used in large scale housekeeping, (3) simple health & safety precautions & first-aid techniques, (4) counseling techniques & methods for MR/DD clients; ability to (5) deal with problems involving several variables within familiar context, (6) develop & maintain good rapport with residents, supervisors, co-workers & general public.
2		Participates in religious, moral & social training of residents; acquaints clients with institutional rules in regard to discipline, personal habits & living, eating & sleeping arrangements.	Knowledge of 1, 2, 3, 4; ability to 5, 6.
3		Advises superior as to necessary supplies, repairs or equipment for unit; prepares related behavior reports; supervises health & sanitary conditions in assigned unit; renders aid in minor accidents or illnesses.	Knowledge of 2; ability to (7) maintain records & prepare reports.
4		Conducts residents to activities on institutional grounds & accompanies them outside.	Knowledge of 1; ability to 6.

(110) 123; 1-8-02

*Developed after employment

UNUSUAL WORKING CONDITIONS:

MINIMUM CLASS REQUIREMENTS: *(Including license, if any.)* Ability to calculate fractions, decimals & percentages & to read & write common vocabulary plus: 4 mos. training &/or exp. in supervising & training mentally retarded &/or developmentally disabled individuals; or 4 mos. exp. as Residential Care Worker 1, 04001; or equivalent.

TRAINING & DEVELOPMENT: