Revised: [illegible]

OHIO CLASSIFICATION SPECIFICATION Developed for Equal Opportunity	CLASS TITLE: Substitute Intervention Specialist	CODE: 03031
	MAJOR AGENCIES: County Boards of Mental Retardation & Developmental Disabilities only	JURISDICTION: County

FUNCTION: Under general supervision from principal or intervention specialist supervisor, substitutes for regularly scheduled intervention specialist;
-PERFORMS RELATED DUTIES AS REQUIRED

RANK	% OF TIME	JOB DUTIES	MAJOR WORKER CHARACTERISTICS
1		Substitutes for regularly scheduled intervention specialist to maintain education & training of students in accordance with established lesson plans & to ensure classroom is orderly & free of safety & health hazards.	Knowledge of (1) education to teach students who have mild/moderate or moderate/severe mental retardation or developmental disability; skill in (2) use of educational equipment & aides; ability to (3) define problems, collect data, establish facts & draw valid conclusions, (4) establish & maintain good rapport with students, their parents/guardians, & staff, (5) lift, carry &/or move students as indicated by local board.
2		Prepares & maintains required reports & records; operates education equipment; prepares materials; attends meetings & conferences as required.	Knowledge of (1), skill in 2; ability to 3, 4, (6) prepare & maintain meaningful, accurate & concise reports & records, (7) prepares &/or revises lesson plans. (*) Developed after employment.

UNUSUAL WORKING CONDITIONS:	MINIMUM CLASS REQUIREMENT (including license, if any.):	TRAINING & DEVELOPMENT:
May be exposed to communicable diseases, blood-borne pathogens & bodily injury.	For positions working with children from birth through age two, must have valid Early Intervention Certified Specialist credential issued by Ohio Department of Mental Retardation/Developmental Disabilities pursuant to Sections 5123:2-1-04 & 5123:2-5-05 of the Ohio Administrative Code; for positions working with children 3, 4, & 5 years old & in school age classrooms, must have Intervention Specialist License issued by Teacher Education & Licensure of Ohio Department of Education pursuant to Ohio Administrative Code 3301-24-05 (b) & (c) or Temporary Intervention Specialist License pursuant to Ohio Administrative Code 3301-23-44 (A)(3).	