REVISED: FEB 2003

OHIO CLASSIFICATION SPECIFICATION Developed for Equal Opportunity	CLASS TITLE: Intervention Specialist (Early Childhood) (FORMERLY: INSTRUCTOR - EARLY CHILDHOOD)	CODE: 03021
	MAJOR AGENCIES: County Boards of Mental Retardation & Developmental Disabilities only	JURISDICTION: County

FUNCTION: Under general supervision from principal or intervention specialist supervisor, assesses developmental levels of students, participates in development of Individual Educational Plan (i.e., IEP) in accordance with OAC 3301-05-02 & provides instruction to children with preschool disability or those developing typically who have not attained compulsory school age, provides direction & training to assigned intervention specialist assistants &/or volunteers, prepares & maintains required reports & records, & attends &/or conducts conferences;

-PERFORMS RELATED DUTIES AS REQUIRED

RANK	% OF TIME	JOB DUTIES	MAJOR WORKER CHARACTERISTICS
1		Assesses developmental level of students & gathers evaluative data, plans & implements instructional goals & programs on basis of evaluation & assessment & provides instruction to children with preschool disability or those developing typically who have not attained compulsory school age & are eligible for such services; develops & implements daily lesson plans consistent with student's IEP; provides instruction in approved curricular areas; implements approved behavioral plans &/or disciplinary plans.	Knowledge of (1) special education to teach students who have mild/moderate or moderate/severe mental retardation or are developmentally delayed; skill in (2) use of educational equipment & aids; ability to (3) define problems, collect data, establish facts & draw valid conclusions, (4) establish & maintain good rapport with students & staff, (5) lift, move &/or carry clients as indicated by local board. (*) Developed after employment.

UNUSUAL WORKING CONDITIONS: May be exposed to communicable diseases, blood-borne pathogens & bodily injury.	**MINIMUM CLASS REQUIREMENT (including license, if any.):** For positions working with children from birth through age two, must have valid Early Intervention Certified Specialist Level credential issued by Ohio Department of Mental Retardation & Developmental Disabilities pursuant to Sections 5123:2-1-04 & 5123:2-5-05of the Ohio Administrative Code; for positions working with children with preschool disability must have teaching certificate for Pre-Kindergarten or Special Education & validation for Early Education of the Handicapped, or Early Childhood License pursuant to OAC 3301-24-05.

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RANK	% OF TIME	JOB DUTIES	MAJOR WORKER CHARACTERISTICS
2		Provides direction & training to intervention specialist assistants &/or volunteers assigned to assist in classroom.	Knowledge of 1; skill in 2; ability to 3, 4, (6) direct subordinates & volunteers.
3		Prepares & maintains required reports & records.	Knowledge or 1; skill in 2; ability to 3, (7) prepare & maintain meaningful, accurate & concise records & reports, (8) write &/or edit materials for publication.
4		Maintains classroom conducive to learning & free from health & safety hazards.	Knowledge of 1; ability to 3, 4.
5		Conducts conferences with students' parents or guardians & other appropriate personnel including home visits; attends staff meetings & training sessions; attends educational meetings & conferences at request of supervisor.	Knowledge of 1; ability to 3, (9) handle sensitive inquiries from & contacts with school staff & students' parents or guardians.

UNUSUAL WORKING CONDITIONS:	MINIMUM CLASS REQUIREMENT (including license, if any.):