REVISED 22 JUN 1990

OHIO CLASSIFICATION SPECIFICATION *Developed for Equal Opportunity*	CLASS TITLE: Patrol Officer	CODE: 02091
	MAJOR AGENCIES: County Sheriff	JURISDICTION: County

FUNCTION: Under general supervision from sheriff's sergeant or administrative supervisor patrols designated areas of county maintaining order, enforcing laws & ordinances & protecting life & property of citizens &/or acts as detective by investigating felony & misdemeanor complaints;

- PERFORMS RELATED DUTIES AS REQUIRED

RANK	% OF TIME	JOB DUTIES	MAJOR WORKER CHARACTERISTICS
1		Patrols assigned county area in police car or on motorcycle enforcing state motor vehicles laws & watching for stolen cars, visits scene of highway accident to keep bystanders out of danger, safeguard property, give assistance to injured persons & investigate conditions & causes of accident &/or investigates & reports on crimes & complaints to which assigned & apprehends violators of law.	Knowledge of (1) public relations, (2) police methods & procedures, (3) state & federal laws & regulations; skill in (4) operating police equipment; ability to (5) define problems, collect data, establish facts & draw valid conclusions, (6) calculate fractions, decimals & percentages, (7) use proper research methods in gathering data, (8) handle sensitive inquiries from & contacts with officials & general public, (9) demonstrate physical fitness.
2		Prepares reports (e.g., accident, investigation, incident); appears in court as witness in traffic or criminal cases; takes, develops & prints photographs; maintains file of fingerprints.	Knowledge of 2; 3; skill in (10) operating camera*; ability to 6, 8, (11) apply principles to solve practical problems, (12) prepare meaningful, concise & accurate reports, (13) gather, collate & classify information about data, people or things.

123: 1-8-02 (38)

*Developed after employment

UNUSUAL WORKING CONDITIONS:	MINIMUM CLASS REQUIREMENTS: *(including license, if any.)*
Exposed to physical harm; works outside exposed to weather.	Requires possession of certificate of having successfully completed approved basic peace officer training program per Section 109.77(A) of Revised Code, plus: 1 mo. trg. &/or exp. in public relations; or equivalent. Valid driver's license. Must pass department physical examination if required. Probationary period may be one year if requested by appointing authority & approved by Director of Administrative Services.