NEW: 8 February 2004

OHIO CLASSIFICATION SPECIFICATION Developed for Equal Opportunity	CLASS TITLE: Dental Hygienist 2	CODE: 86314C
	MAJOR AGENCIES: County Offices, Universities	JURISDICTION: Cnty., Univ.

FUNCTION: Under general supervision from licensed dentist performs advanced remediable intra-oral dental tasks and/or procedures; conducts oral examinations & prophylactic treatments & applies topical fluoride medication when required to dental patients' teeth, assists dentist at chairside during operative, prosthetic & surgical treatments & maintains up-to-date patient records;

-PERFORMS RELATED DUTIES AS REQUIRED

RANK	% OF TIME	JOB DUTIES	MAJOR WORKER CHARACTERISTICS
1		Performs advanced remediable intra-oral dental tasks and/or procedures (i.e., placement of fillings & sealants); scales, polishes & applies topical fluoride medication when required to dental patients' teeth, examines patients' treatment needs & records findings on chart for dentist to review & assists dentist at chairside during operative, prosthetic & surgical treatments.	Knowledge of (1) dental hygiene, (2) public relations; skill in (3) oral hygiene & dental procedures to assist dentist; ability to (4) gather, collate & classify information about data, people or things, (5) use hands skillfully, (6) establish good rapport with clients.
2		Maintains up-to-date patient records; answers correspondence; files patient charts; orders supplies; cleans & sterilizes instruments & cleans dental unit, handpiece & angles.	Knowledge of 1; ability to 4, (7) maintain accurate records, (8) write routine correspondence &/or business letters, (9) calculate fractions, decimals & percentages.
3		Takes, develops & mounts all diagnostic x-rays to be reviewed by dentist.	Knowledge of 1, skill in (10) taking & developing x-rays; ability to 4, 5, 6. (*) Developed after employment.

UNUSUAL WORKING CONDITIONS: May be exposed to bodily fluids (e.g., blood & saliva).	MINIMUM CLASS REQUIREMENT (including license, if any.): Valid license to practice dental hygiene issued by Ohio State Dental Board per section 4715.20 of Ohio Revised Code; current valid certification in cardiopulmonary resuscitation issued by American Red Cross or American Heart Association per section 4715.251 of Ohio Revised Code; satisfactory completion of training in advanced remediable intra-oral dental tasks &/or procedures through accredited educational

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RANK	% OF TIME	JOB DUTIES	MAJOR WORKER CHARACTERISTICS
4		Instructs & educates individual patients or groups in preventive oral hygiene measures (e.g., proper flossing, brushing & prosthetic care).	Knowledge of 1, 2; ability to 4, 6. (*) Developed after employment.

UNUSUAL WORKING CONDITIONS:	**MINIMUM CLASS REQUIREMENT (including license, if any.):** institution or program recognized by American Dental Association & pass Ohio Dental Board examination for expanded function dental auxiliaries per Ohio Administrative Code 4715-3-01; for positions responsible for diagnostic x-ray procedures must have valid license per section 4715.52 of Ohio Revised Code; immunity to or immunization against Hepatitis B virus per Ohio Administrative Code 4715-20-01 or present waiver from Ohio State Dental Board.