OHIO
CLASSIFICATION
SPECIFICATION
*Developed for Equal Opportunity*

NEW

CLASS TITLE: Laboratory Technician 2

CODE: 86112C

MAJOR AGENCIES: County Offices, Universities

JURISDICTION: Cnty., Univ

FUNCTION:

Under general supervision from administrative supervisor, prepares samples & specimens for testing, performs routine & complex laboratory tests, prepares & maintains work related documentation, performs clerical-type tasks, cleans & maintains glassware, equipment & laboratory area & performs work related miscellaneous tasks as assigned; may act as lead worker (i.e., provides work directic & training) over lower-level laboratory personnel;

PERFORMS RELATED DUTIES AS REQU

| RANK | % OF TIME | JOB DUTIES | MAJOR WORKER CHARACTERISTICS |
|---|---|---|---|
| 1 | 51-71 | Prepares samples & specimens for testing (e.g., draws & takes blood & urine samples; prepares pipetting & dilutes specimens; separates & distributes specimens to appropriate section; prepares reagents & antigens for use in disease research slide tests) & performs routine & complex laboratory tests (e.g., performs qualitative & quantitative venereal disease research slide test; stains chlamydia specimens with iodine to discern organism presence; completes chemical & microscopic urinalysis & blood sugar tests; performs biochemical & sensitivity testing on enterobacteriacal; completes water analysis to maintain adequate quality). | Knowledge of (1) biological science (e.g., biology, microbiology), (2) physical science (e.g., chemistry, geology); skill in (3) use of laborator equipment (e.g., microscope, centrifuge timer); ability to (4) carry out instructions in written, oral or picture form, (5) calculate fractions, decimals & percentages, (6) complete routine forms, (7) sort items into categories according to established methods, (8) work alone on most tasks, (9) demonstra dexterity. |
| 2 | 17-27 | Prepares & maintains work related documentation (e.g., maintains medical records regarding blood & urine samples; orders laboratory equipment & supplies & maintains inventory; records daily temperatures of refrigerators & freezers; logs in mail &/or specimens received; prepares reports &/or charts regarding test results; maintains records of work load, admissions & discharges) & performs miscellaneous clerical related work (e.g., files, answers telephone, assists in typing of routine correspondence). | Ability to 4, 6, 7, 8, 9, (10) add, subtract, multiply & divide whole numbers, (11) maintain accurate records. |

(1266)

123.1-7-17

*Developed after employment

UNUSUAL WORKING CONDITIONS:

May be exposed to dangerous chemicals or unpleasant odors.

MINIMUM CLASS REQUIREMENTS: *(including license, if any.)* Ability to calculate fractions, decimals & percentages & to read & write common vocabulary plus: 3 courses in biological science (e.g., biology, microbiology) &/or physical science (e.g., chemistry, geology) to include laboratory techniques & use & maintenance of related equipment (or 9 mos. exp.); or equivalent.

TRAINING & DEVELOPMENT:

FORM ADM 4134

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MAJOR AGENCIES: County Offices, Universities

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JURISDICTION: City., Ur

| RANK | % OF TIME | JOB DUTIES | MAJOR WORKER CHARACTERISTICS |
|---|---|---|---|
| 3 | 12-22 | Cleans & maintains glassware, equipment & laboratory area (e.g., sterilizes equipment, performs equipment quality control measures by checking timers, rotators, delivery needles & antigen suspensions for accuracy, cleans counter tops, performs minor equipment repair) & performs work related miscellaneous tasks as assigned (e.g., decontaminates & disposes of discarded materials, prepares & packages sample bottles to be mailed, transports specimens to local hospitals &/or arranges for transport). | Skill in 3; ability to 4, 6, 7, 8, 9, 10. |

(1262)

123 1-7-17

UNUSUAL WORKING CONDITIONS:

MINIMUM CLASS REQUIREMENTS: *(including license, if any.)*

*Developed after employment

TRAINING & DEVELOPMENT:

FORM ADM 413-1

CLASS TITLE: Laboratory Technician 2

CODE: 86112C