NEW AUG 0 2 1987

OHIO CLASSIFICATION SPECIFICATION *Developed for Equal Opportunity*	CLASS TITLE: Project Engineer 3	CODE: 85513C
	MAJOR AGENCIES: County Offices, Universities	JURISDICTION: Cnty., Univ.

FUNCTION: Under supervision of engineer. coordinates projects & acts as liaison to districts for programming & scheduling purposes; implements & administers plans, projects & programs; supervises subordinates engaged in planning &/or designing;

-PERFORMS RELATED DUTIES AS REQUIRED.

RANK	% OF TIME	JOB DUTIES	MAJOR WORKER CHARACTERISTICS
1	32-42	Plans or has input into planning/programming aspect of department; develops plans & time schedules to implement same; aids in departmental policy development; reviews consultant &/or district plans & proposals; assures plan feasibility & coherence to departmental specifications; reviews reports & comments on plan development.	Knowledge of (1) supervision, (2) public relations*, (3) office practices*, (4) government structure*, (5) soils, traffic &/or civil engineering; ability to (6) understand practical field of study, (7) use trigonometry & geometry, (8) edit, write & understand technical instructions.
2	27-47	Maintains liaison between district & central offices to assure programming & planning schedules; provides general project liaison with consultants; coordinates development of different project phases to avoid conflicts & to adhere to time schedules; represents agency at meetings, consultations, etc.	Knowledge of 1, 2*, 3*, 4*, 5, (9) interviewing techniques; ability to 6, 7, 8, (10) cooperate with co-workers on projects.
3	16-36	Supervises subordinate engineers &/or technicians engaged in program design or implementation (trains subordinates, keeps personnel, report & project files); administers & aids in administration of unit activities; aids supervisor when necessary; prepares or assists contract or engineering agreement preparation (may conduct hearings); monitors field data; distributes & instructs in special equipment use; writes summary reports.	Knowledge of 1, 2*, 3*, 4*, 5, 9; ability to 6, 7, 8, 10.

(1238)

123:1-7-17

*Developed after employment

UNUSUAL WORKING CONDITIONS:	MINIMUM CLASS REQUIREMENTS: *(including license, if any.)*	TRAINING & DEVELOPMENT:

FORM ADM-4134

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