OHIO CLASSIFICATION SPECIFICATION
Developed for Equal Opportunity

CLASS TITLE:	Appraiser 1	CODE: 84511C
MAJOR AGENCIES:	County Offices, Universities	JURISDICTION: Cnty., Univ.

FUNCTION: Under close supervision from appraisal supervisor or other higher-level supervisor, receives training in & assists higher-level appraisers in appraisal preparation & conducts market research in order to gain more knowledge of appraisal process, assists in preparation of need studies & performs job related miscellaneous tasks as assigned;

PERFORMS RELATED DUTIES AS REQUIRED

RANK	% OF TIME	JOB DUTIES	MAJOR WORKER CHARACTERISTICS
1	92-98	Receives training (e.g., attends seminars or classes in real estate appraisal, studies & reviews textbooks, case studies &/or other materials), assists higher-level appraisers (e.g., assists in interpreting highway right-of-way construction by interviewing property owners, inspecting property or viewing of premises &/or preparing area & neighborhood analyses; collects data in field to assist higher-level appraiser to estimate real estate value or market value for estate tax purposes; performs appraisal computations) & conducts market research (e.g., researches courthouse records regarding comparable sales; analyzes county auditor records; interviews real estate brokers or lenders; assists in examining books & annual reports for supporting data regarding real estate or other areas) in order to gain more knowledge of appraisal process.	Knowledge of (1) agency, state &/or federal statutes, rules, regulations &/or procedures regarding appraisal activities & process*, (2) interviewing*, (3) public relations, (4) real estate (e.g., real estate appraisal, urban land economics & real estate markets, real estate investment analysis, real estate evaluation, real estate law)*; ability to (5) deal with variety of variables in somewhat unfamiliar context, (6) calculate fractions, decimals & percentages, (7) understand materials somewhat technical in nature (e.g., real estate books, records or documents), (8) gather, collate & classify information about data, people or things, (9) cooperate with co-workers on group projects.
2	2-8	Assists in preparation of need studies (e.g., estimated real estate cost estimates, research studies such as to determine economic feasibility of future highway right-of-ways; studies to ensure conformance where deficiences are noted & to develop improved work methods; studies regarding effects of highway improvements on property values & other economic factors as they pertain to appraisal).	Knowledge of 1*, 4*; ability to 5, 6, 7, 8, 9.

*Developed after employment

(1180)

123.1-7-17

UNUSUAL WORKING CONDITIONS:	MINIMUM CLASS REQUIREMENTS: *(including license, if any.)*	TRAINING & DEVELOPMENT:
May require overnight travel. May require travel.	Ability to calculate fractions, decimals & percentages & to read & write common vocabulary plus: 300 hrs. training in public relations (or 3 mos. exp.); or equivalent.	On-job-training.

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