OHIO CLASSIFICATION SPECIFICATION *Developed for Equal Opportunity*	CLASS TITLE: Traffic Analyst Supervisor	CODE: 84395C
	MAJOR AGENCIES: County Offices, Universities	JURISDICTION: Cnty., Univ.

FUNCTION: Under general direction from administrative supervisor, directly supervises traffic analysts in collection & analysis of traffic data, supervises processing & assembling of survey data or prepares plans & recommendations for traffic maintenance & safety projects & responds to inquiries regarding traffic survey information, accidents &/or complaints;

-PERFORMS RELATED DUTIES AS REQUIRE

RANK	% OF TIME	JOB DUTIES	MAJOR WORKER CHARACTERISTICS
1	48-58	Has authority to hire, transfer, suspend, lay off, recall, promote, discharge, assign, reward or discipline other public employees (i.e., traffic analyst 1 &/or 2's involved in collection & analysis of traffic survey data such as volume & turning movement counts; radar speed observation; topographic information; accident data; signal, speed, parking & safety upgrading studies); to responsibly direct them; to adjust their grievances; or to effectively recommend such action, with all of preceding requiring independent judgment.	Knowledge of (1) supervision*, (2) traffic data collection & analysis methods; ability to (3) define problems, establish facts & draw valid conclusions, (4) use geometry & trigonometry, (5) understand technical manuals associated with traffic anlaysis, (6) gather, collate & classify information about data, people or things, (7) establish friendly atmosphere as supervisor of work unit.
2	30-40	Supervises processing & assembling of traffic survey data requested by project consultants, design & traffic operation personnel or land use developers & consultants or prepares plans & recommendations for traffic maintenance or safety projects (e.g., sign & pavement marking, no passing zones) & supervises & participates in investigation of fatal accidents, determines cause & contributing conditions & makes preventative recommendations.	Knowledge of 1*, 2; ability to 3, 4, 6, 7, (8) prepare concise & accurate reports.
3	2-8	Maintains traffic survey data files & is responsible for reproduction & distribution of data to various governmental, private & public agencies & individuals.	Ability to 6, (9) maintain accurate records.

(1172) 123:1-7-17

*Developed after employment

UNUSUAL WORKING CONDITIONS: May require travel.

MINIMUM CLASS REQUIREMENTS: *(including license, if any.)* Ability to calculate fractions, decimals & percentages & to read & write common vocabulary plus: 3 courses in geometry &/or trigonometry (or 3 mos. exp.); 1 course in traffic engineering studies (or 3 mos. exp. in conducting traffic survey studies & analysis of data collected); or equivalent. Plus additional 4 mos. exp. in conducting traffic survey studies & analysis of data.

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JURISDICTION: Cnty., Univ.

RANK	% OF TIME	JOB DUTIES	MAJOR WORKER CHARACTERISTICS
4	4-10	Responds to telephone & personal inquiries regarding traffic survey information, accidents & complaints.	Knowledge of 2, (10) public relations; ability to 3, (11) handle sensitive inquiries from & contacts with officials & general public.

(1173)

123-1-7-17

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UNUSUAL WORKING CONDITIONS:

MINIMUM CLASS REQUIREMENTS: *(including license, if any.)*

TRAINING & DEVELOPMENT:

FORM ADM-4134

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