NEW AUG 0 [illegible]

OHIO CLASSIFICATION SPECIFICATION *Developed for Equal Opportunity*	CLASS TITLE: Surveying Technician Supervisor	CODE: 84216C
	MAJOR AGENCIES: County Offices, Universities	JURISDICTION: Cnty., Univ.

FUNCTION: Under general supervision from survey operations supervisor or supervisory project engineer, supervises survey technician positions;

PERFORMS RELATED DUTIES AS REQUIRED

RANK	% OF TIME	JOB DUTIES	MAJOR WORKER CHARACTERISTICS
1	72-78	Has authority to hire, transfer, suspend, lay off, recall, promote, discharge, assign, reward or discipline other public employees (i.e., survey technicians); to responsibly direct them; to adjust their grievances; or to effectively recommend such action, with all of preceding requiring independent judgment, monitors & schedules all field work for survey crews, orders & maintains survey equipment & coordinates work of survey crews with design groups.	Knowledge of (1) surveying, (2) supervision*, (3) public relations, (4) employee training & development; skill in (5) operation of basic & higher-level survey measuring devices; ability to (6) deal with problems involving several variables within familiar context, (7) use geometry & trigonometry, (8) establish friendly atmosphere as supervisor of work unit, (9) define problems, collect data, establish facts & draw valid conclusions.
2	22-28	Performs preliminary surveys to establish project location; discusses proposed route locations with those concerned & explains how they will be affected; obtains additional information by researching public records & contacting owners, surveyors & officials; prepares survey reports & maintains related records.	Knowledge of 1, 3; skill in 5; ability to 6, 7, 9, (10) prepare meaningful, concise & accurate reports, (11) maintain accurate records, (12) handle sensitive telephone & face-to-face inquiries & contacts with general public & officials, (13) use research methods in gathering data.

(1151)

123:1-7-17

*Developed after employment

UNUSUAL WORKING CONDITIONS: Exposed to dirt, dust & adverse weather.

MINIMUM CLASS REQUIREMENTS: *(including license, if any.)* 18 mos. exp. or training in operation of basic & higher-level survey measuring devices (i.e., includes transit, automatic level, theodolite hewlett packard 3800, autoranger, distomat, optical plummet, geodemeter & lazar ranges) plus: 3 mos. exp. as survey crew leader (or 3 mos. exp. in training others in operation of basic & higher-level survey measuring equipment to obtain survey data); or equivalent.