NEW AUG 0 3 1987

OHIO CLASSIFICATION SPECIFICATION *Developed for Equal Opportunity*	CLASS TITLE: Psychology Assistant	CODE: 83310C
	MAJOR AGENCIES: County Offices, Universities	JURISDICTION: Cnty., Univ.

FUNCTION: Under close supervision from licensed psychologist supervisor, performs psychological screening, evaluation & psychotherapy, provides consultation services & participates in training & staff development programs;

- PERFORMS RELATED DUTIES AS REQUIRED

RANK	% OF TIME	JOB DUTIES	MAJOR WORKER CHARACTERISTICS
1	23-33	Performs initial screening & evaluation of psychological patients & administers, scores & interprets psychological tests, subject to supervisory review.	Knowledge of (1) interviewing, (2) psychology, (3) personality theory, (4) clinical diagnosis process; ability to (5) deal with psychological patients, (6) understand abstract field of study, (7) define problems, collect data, establish facts, draw conclusions, (8) use statistical analysis, (9) handle sensitive face-to-face contacts.
2	25-31	Conducts interviews & provides individual & group counseling & psychotherapy sessions under direct guidance of licensed psychologist.	Knowledge of 1, 2, 4, (10) counseling, (11) psychotherapeutic intervention; ability to 5, 6, 9.
3	21-31	Maintains continual information up-date, attending meetings, conferences & in-service training sessions & participating in staff development programs & research projects.	Knowledge of 2; ability to 6, 8, (12) comprehend & discuss psychological subjects of highly abstract nature, (13) cooperate with co-workers on group projects.
4	0-18	Provides advisory & consultative services to professional & non-professional personnel involved in patient care; coordinates patient care activities & provides functional supervision for staff involved in patient care.	Knowledge of 2, 4, 10; ability to 6, 13, (14) deal with variety of variables in somewhat unfamiliar context.

(1122)

123 : 1-7-17

*Developed after employment

UNUSUAL WORKING CONDITIONS: May be exposed to potentially violent patients; may be exposed to contagious diseases.

MINIMUM CLASS REQUIREMENTS: *(including license, if any.)* Must have completed educational requirements specified by Ohio State Board of Psychology (Master's Degree in Psychology from accredited educational institution) or equivalent course work, as certified, in writing, by chairman of Department of Psychology at university attended. Applicants holding doctorate in Psychology may be appointed at step

TRAINING & DEVELOPMENT:

NEW AUG 0 - 1981

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JURISDICTION: Cnty., Univ.

RANK	% OF TIME	JOB DUTIES	MAJOR WORKER CHARACTERISTICS
5	5-15	Performs miscellaneous duties related to patient care (e.g., maintains records, prepares reports, assists other staff members).	Knowledge of 2, 4; ability to 6, (15) maintain accurate records & prepare meaningful reports.

(1123)

123:1-7-17

*Developed after employment

UNUSUAL WORKING CONDITIONS:

MINIMUM CLASS REQUIREMENTS: *(including license, if any.)*
2. Applicants holding doctorate in Psychology plus one or more years post-doctorate work experience may be appointed at step 3.

TRAINING & DEVELOPMENT:

FORM ADM-4134

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