OHIO
CLASSIFICATION
SPECIFICATION
Developed for Equal Opportunity

CLASS TITLE: Researcher 3

MAJOR AGENCIES: County Offices, Universities

CODE: 66923 C

JURISDICTION: County, Univ.

FUNCTION: Under general supervision from research administrator, engineer or program administrator, acts as lead worker over lower-level research personnel assigned on rotational or project basis, or independently coordinates research activities to be conducted with personnel of other departmental units, governmental agencies &/or outside consultants, designs & implements research projects to include development of appropriate research tools & methods of data collection, monitors &/or prepares reports, records, testimony &/or correspondence & provides training &/or advice to interested parties; may assist supervisor with administrative tasks (e.g., preparing budget & maintaining financial records; making staff projections; handling personnel matters);

PERFORMS RELATED DUTIES AS REQUIRE

RANK	% OF TIME	JOB DUTIES	MAJOR WORKER CHARACTERISTICS
1	41-47	Acts as lead worker (i.e., provides work direction & training) over lower-level research personnel assigned on rotational or project basis & coordinates research activities with other departmental units, or independently coordinates research efforts & projects with other departmental units, outside agencies &/or consultants (e.g., universities, chambers of commerce, contracted consultants).	Knowledge of (1) supervision*, (2) employee training & development*, (3) operational, mathematical, analytical &/or statistical methods used in problem solving or decision making; ability to (4) deal with large number of variables & determine specific course of action, (5) calculate fractions, decimals & percentages &/or use statistical analysis, (6) gather, collate & classify information about data, people or things, (7) cooperate with co-workers on group projects or establish friendly atmosphere as supervisor or project leader.
2	41-51	Reviews & analyzes problem or issue to be researched & develops appropriate research tools (e.g., data forms, indexes, processing packages, conceptual models, publications, methodology, design of experiments, hypotheses testing), designs & implements research projects & prepares & maintains necessary reports, records &/or technical evaluations relative to research project.	Knowledge of 3; ability to 4, 5, 6, (8) develop research tools & design projects & prepare meaningful, accurate & concise records & reports.

(968)

123: 1-7-17

*Developed after employment

UNUSUAL WORKING CONDITIONS: May require travel.

MINIMUM CLASS REQUIREMENTS: *(including license, if any.)* 6 courses in operational, mathematical, analytical &/or statistical research techniques used in problem solving or decision making (or 6 mos. exp.); or equivalent. Plus 6 mos. additional exp. involving development of research techniques & designing & conducting of research projects.

TRAINING & DEVELOPMENT:

CLASSIFICATION SPECIFICATION
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Researcher 3

MAJOR AGENCIES: County Offices, Universities

CODE: 66923C

JURISDICTION: County, Univ.

RANK	% OF TIME	JOB DUTIES	MAJOR WORKER CHARACTERISTICS
3	7-13	Serves as resource person & technical advisor in areas of research by replying to requests for information &/or representing agency in meetings with government or industry representatives &/or public, or testifying in hearings.	Knowledge of 3; ability to 5, 6, (9) handle routine & sensitive inquiries from & contacts with government or industry representatives &/or general public.

(969)

123:1-7-17

*Developed after employment

UNUSUAL WORKING CONDITIONS:

MINIMUM CLASS REQUIREMENTS: *(including license, if any.)*

TRAINING & DEVELOPMENT:

FORM ADM-4134

CLASS TITLE: Researcher 3

CODE: 66923C