REVISED: 6-26-94

OHIO CLASSIFICATION SPECIFICATION Developed for Equal Opportunity	CLASS TITLE: Vehicle Operator 1	CODE: 54441C
	MAJOR AGENCIES: County Offices, Universities	JURISDICTION: County, Univ.

FUNCTION: Under general supervision from building maintenance superintendent or supervisor, security supervisor, or other higher-level supervisor, operates motor vehicles (e.g., car, station wagon, van, mini-bus, light truck, panel truck) to transport passengers, materials, supplies &/or equipment;

-PERFORMS RELATED DUTIES AS REQUIRED

RANK	% OF TIME	JOB DUTIES	MAJOR WORKER CHARACTERISTICS
1	62-82	Operates small motor vehicles (e.g., car, station wagon, van, mini-bus, panel truck) to transport students, clients, residents, patients &/or staff to & from institution for variety of activities (e.g., educational program activities, scheduled community field trips, medical appointments, court appearances, training programs, athletic activities, recreational activities).	Knowledge of (1) driver safety practices; skill in (2) operating motor vehicles (e.g., car, station wagon, van, mini-bus, panel truck, pick-up truck, tractor); ability to (3) carry out detailed but basic written or oral instructions, (4) read, copy & record figures accurately, (5) read short sentences with basic vocabulary, (6) demonstrate strength to lift 100 lbs.
2	9-29	Operates motor vehicles for pick up &/or delivery (e.g., materials, supplies, mail, laundry); operates outside maintenance equipment (e.g., tractor, snow truck, lawn mower) to perform or assist in snow removal or lawn maintenance duties.	Knowledge of 1; skill in 2; ability to 3, 4, 5, 6.
3	4-14	Schedules, inspects, services & maintains vehicles; maintains &/or prepares required logs &/or reports.	Knowledge of 1; skill in 2; ability to 3, 4, 5, 6.

(*)Developed after employment.

UNUSUAL WORKING CONDITIONS:	MINIMUM CLASS REQUIREMENTS (including license, if any.):	TRAINING & DEVELOPMENT:
May be exposed to unpleasant odors; may be on emergency call.	Valid driver's license. If assigned to operate vehicles regulated by Section 4506.01 of Revised Code, must also have Commercial Driver's License.	Renewal of driver's license &/or Commercial Driver's License, as required.