REVISED 22 JUN

OHIO CLASSIFICATION SPECIFICATION *Developed for Equal Opportunity*	CLASS TITLE: Delivery Worker 1	CODE: 53821C
	MAJOR AGENCIES: County Offices, Universities	JURISDICTION: Cnty., Univ.

FUNCTION: Under close & periodic supervision from delivery worker 2 or other supervisor, picks up & delivers merchandise & materials on scheduled state wide or local route;

-PERFORMS RELATED DUTIES AS REQUIRED

RANK	% OF TIME	JOB DUTIES	MAJOR WORKER CHARACTERISTICS
1	75-95	Loads & unloads vehicles, pickups & delivers (e.g., visiting personnel, payrolls, drugs, mail, laboratory specimens, food, laundry, supplies, equipment, parts, machinery, etc.).	Knowledge of (1) delivery; ability to (2) carry out detailed but simple written or oral instructions, (3) read, copy & record figures, (4) copy records precisely without error, (5) cooperate with co-workers on group projects, (6) physically perform assigned duties.

123:1-7-17 (56)

*Developed after employment

UNUSUAL WORKING CONDITIONS:	MINIMUM CLASS REQUIREMENTS: *(including license, if any.)*	TRAINING & DEVELOPMENT:
May be exposed to variations in weather.	Ability to count & to read warning signs plus: Driver's License. In accordance with Section 124.11 (B) (2) of Revised Code, Director of Administrative Services has determined this classification to be unskilled labor class & therefore exempt	Renewal of Commercial Driver's License, as necessary, if

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RANK	% OF TIME	JOB DUTIES	MAJOR WORKER CHARACTERISTICS
2	8-18	Signs & accounts for all merchandise, obtains signature for receipt of merchandise upon delivery; performs stockroom duties.	Ability to 2, 3, 4.

123: 1-7-17 (57)

*Developed after employment

MINIMUM CLASS REQUIREMENTS: *(Including license, if any.)*

from written examination. Eligibility list shall be produced as result of register process. If assigned to operate vehicles regulated by Section 4506.01 of Revised Code, applicants must also have Commercial Driver's License.

Training & Development -(continued)

required, based on vehicles operated.