CLASSIFICATION SPECIFICATION
Developed for Equal Opportunity

Groundskeeper 1 — AUG 0 2 1987

MAJOR AGENCIES: County Offices, Universities

53611C

JURISDICTION: Cnty., Univ.

FUNCTION: Under close supervision from groundskeeper supervisor, performs routine, non-skilled grounds maintenance functions (e.g., mows lawns; cleans grounds; removes snow);

-PERFORMS RELATED DUTIES AS REQUIRE

RANK	% OF TIME	JOB DUTIES	MAJOR WORKER CHARACTERISTICS
1	49-69	Mows, trims & edges lawns; weeds & waters lawns & flower beds; trims shrubs.	Knowledge of (1) safety practices*; skill in (2) operating various types of mowers & related equipment; ability to (3) carry out simple, oral instructsion, (4) demonstrate general physical fitness.
2	8-28	Keeps grounds clean (e.g., picks up papers & other debris; operates vacuum sweeper to clean sidewalks & parking lots when necessary).	Knowledge of 1*; skill in (5) operating vacuum*; ability to 3, 4.
3	6-16	Removes snow & ice with hand shovel & broom; applies salt to snow & ice; operates power snow shovel when necessary.	Knowledge of 1*; skill in (6) operating snow shovels & related equipment; ability to 3, 4.
4	4-14	Performs general custodial & maintenance duties (e.g., delivers materials & equipment); does routine maintenance of grounds equipment (e.g., cleans, paints, oils, sharpens); performs routine building maintenance & custodial duties as assigned.	Knowledge of 1*; ability to 3, 4.
5	0-6	Fertilizes lawns, trees & shrubs when assigned; plants trees, shrubs & other plants when assigned; seeds & sods lawns; sprays to control insects & disease as needed.	Knowledge of 1*, (7) turf & shrub maintenance; ability to 3, 4.

(527)

23-1-7-17

*Developed after employment

UNUSUAL WORKING CONDITIONS: Works outside under all weather conditions; may work with potentially dangerous equipment & chemicals.

MINIMUM CLASS REQUIREMENTS: *(including license, if any.)* Ability to calculate fractions, decimals & percentages & to read & write common vocabulary. In accordance with Section 124.11 (F) (2) of Revised Code, Director of Administrative Services has determined this classification to be unskilled labor class & therefore exempt from written examination.

TRAINING & DEVELOPMENT: Pesticide applicator's license required if applying pesticides regulated by law.

CLASS TITLE: Groundskeeper 1

CODE: 53611C

FORM ADM-4134