OHIO
CLASSIFICATION
SPECIFICATION
Developed for Equal Opportunity

CLASS TITLE:	CODE:
Youth Leader Supervisor 1	46515 C
MAJOR AGENCIES: County Offices, Universities	**JURISDICTION:** Cnty., Univ.

FUNCTION: Under general supervision from youth leader supervisor 2 or higher-level administrator, supervises lower-level youth leaders assigned to dorms &/or living areas housing youths in juvenile residential facility to dorms or cottages housing hearing impaired or blind students, or children housed in county child care homes, or children housed in Veteran's Children's Home, or in Department of Youth Services, Central Office, tranports newly committed youth offenders, parole violators, AWOL's, case records & supplies to institutions within Youth Services & agencies out of state;

PERFORMS RELATED DUTIES AS REQUIRE

RANK	% OF TIME	JOB DUTIES	MAJOR WORKER CHARACTERISTICS
1	30-50	A-In Department of Youth Services' facilities for juvenile residents, Veterans' Children's Home or facilities caring for blind &/or deaf students, has authority to hire, transfer, suspend, lay off, recall, promote, discharge, assign, reward or discipline other public employees (i.e., youth leaders in care, surveillance & training of residents); to responsibly direct them; to adjust their grievances; or to effectively recommend such action, with all of preceding requiring independent judgment, maintains established policies & procedures & assists in planning residential services. B-In county children's human services residential facility, has authority to hire, transfer, suspend, lay off, recall, promote, discharge, assign, reward or discipline other public employees (e.e., child care workers assigned to one shift); to responsibly direct them; to adjust their grievances; or to effectively recommend such action, with all of preceding requiring independent judgment, enforces personnel policies & procedures & interviews applicants & makes recommendations for staff selection.	Knowledge of (1) supervision*, (2) employee training & development*, (3) methods of surveillance, security, housekeeping, discipline, safety & care of residents of juvenile residential facilities or methods of care, housekeeping & safety of residents of Deaf School or Blind School or county child care homes or Veterans' Children's Home; skill in (4) operation of motor vehicle in transporting juveniles in & out of state*, (5) sign language*; ability to (6) establish friendly atmosphere as supervisor, (7) maintain accurate records, (8) develop good rapport with juvenile residents. *Developed after employment

(349)

123:1-7-17

UNUSUAL WORKING CONDITIONS: On call 24 hours, 7 days per week; works weekends & shifts; exposed to hostile & sometimes dangerous youth; may be required to transport residents out of state.

MINIMUM CLASS REQUIREMENTS: *(including license, if any.)* 6 courses in any of following areas (i.e., sociology, psychology, social work &/or criminology) (or 6 mos. exp.), or 600 hrs. training in surveillance, security, care, housekeeping, discipline & safety of residents of juvenile residential facilities or methods of care, housekeeping & safety of residents of deaf or blind school or county children's homes or Veterans' Children's Home (or 6 mos. exp.); or equivalent.

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NEW

CLASS TITLE:	CODE:
Youth Leader Supervisor 1	46515C
MAJOR AGENCIES: County Offices, Universities	**JURISDICTION:** Cnty., Univ.

RANK	% OF TIME	JOB DUTIES	MAJOR WORKER CHARACTERISTICS
2	36-46	Provides guidance to resident in individual or group discussions, monitors youth participation in social or recreational activities off-grounds & on-grounds, consults with youth leaders to review information on behavior of residents, oversees arrangements for social events (e.g., camping, parties, trips), maintains clean & safe living areas; maintains contact with county courts, detention facilities & local law enforcement agencies to provide written & verbal information regarding youths being transported.	Knowledge of 3, (9) coursework in sociology, psychology, social work or criminology; skill in 6*; ability to 7, 8, (10) conduct group or one-on-one discussions with residents.
3	14-24	Prepares & maintains charts & reports on resident activities, unusual incidents, progress &/or behavior; investigates grievances, unusual incidents, problems, runaways & lost or stolen property.	Knowledge of 3, 9; skill in 5*; ability to 7, 8, (11) prepare precise, meaningful & accurate reports, (12) gather, collate & classify information about data, people or things.

(350)

123:1-7-17

*Developed after employment

UNUSUAL WORKING CONDITIONS:	MINIMUM CLASS REQUIREMENTS: *(including license, if any.)*	TRAINING & DEVELOPMENT: