OHIO CLASSIFICATION SPECIFICATION
Developed for Equal Opportunity

NEW AUG 0 2 1987

CLASS TITLE:	CODE:
Youth Leader 3	46513C
MAJOR AGENCIES: County Offices, Universities	JURISDICTION: Cnty., Univ.

FUNCTION: Under general supervision from youth leader supervisor, serves as lead woker (e.g., provides work direction, training of others) over lower-level youth leaders & conducts group discussions, in conjunction with professional staff, on variety of behavioral & interpersonal problems of residents; may act in absence of youth leader supervisor 1 when assigned; PERFORMS RELATED DUTIES AS REQUIRED

RANK	% OF TIME	JOB DUTIES	MAJOR WORKER CHARACTERISTICS
1	55-75	Serves as lead worker (e.g., provides work direction, training of others) over lower-level youth leaders & conducts group discussions in conjunction with professional staff, on variety of behavioral & interpersonal problems in residents, maintains surveillance of residential living units to ensure security, safety & discipline of residents in assigned social, recreation, school & work activities.	Knowledge of (1) supervision*, (2) methods of conducting group discussions of behavioral & interpersonal problems, (3) methods of surveillance, security, discipline, housekeeping & care of residents of juvenile residential facility, (4) coursework in any of following areas (i.e., psychology, sociology, social work, criminology or criminal justice); abiltiy to (5) maintain good rapport with residents, (6) deal with problems involving several variables within familar context, (7) establish friendly atmosphere as lead worker of living area.
2	11-21	Conducts orientation of newly assigned residents; attends treatment team meetings to discuss resident needs & problems with professional staff; helps implement prescribed treatment plan for designated youth; prepares progress reports & fills out activity slips & forms for hospital or medical aid; maintains charts & picks up & delivers mail to & from residents.	Knowledge of 2, 3, 4; ability to 5, 6, 7, (8) prepare meaningful, precise & accurate reports, (9) maintain accurate records, (10) gather, collate & classify information about data, people or things.

(347)

123: 1-7-17

*Developed after employment

UNUSUAL WORKING CONDITIONS:	MINIMUM CLASS REQUIREMENTS: *(including license, if any.)*	TRAINING & DEVELOPMENT:
On call 24 hrs., 7 days per week; works weekends & shift; exposed to hostile & sometimes dangerous youth.	1 course in small group communication or 300 hrs. training in methods of conducting group discussions on behavioral & interpersonal problems (or 3 mos. exp.) & 4 mos. exp. as youth leader in juvenile residential facility under Department of Youth Services; or equivalent.	

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RANK	% OF TIME	JOB DUTIES	MAJOR WORKER CHARACTERISTICS
3	9-29	Monitors & participates in general housekeeping duties of living areas & inspects living areas for cleanliness; assists in planning residential services upon request.	Knowledge of 1, 3, 4; ability to 6, 10.

(348)

123:1-7-17

*Developed after employment

UNUSUAL WORKING CONDITIONS:

MINIMUM CLASS REQUIREMENTS: *(including license, if any.)*

TRAINING & DEVELOPMENT:

FORM ADM-4134

CLASS TITLE: Youth Leader 3

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