CLASSIFICATION SPECIFICATION
Developed for Equal Opportunity

Youth Leader 2

CODE: 46512C

MAJOR AGENCIES: County Offices, Universities

JURISDICTION: Cnty., Univ.

FUNCTION: Under general supervision from youth leader supervisor, maintains surveillance of resident living nits in juvenile residential facility to ensure security, safety & discipline of residents in assigned social, recre ional, school & work activities; or provides guidance & care & monitors activities of blind or hearing impaired stud s in cottage living unit of Blind or Deaf School & ensures safety conditions of cottage living unit (e.g., checks re alarms, lights, locks doors, monitors social & recreational activities, escorts students to appointments & enforces n es & policies of Deaf or Blind School);

PERFORMS RELATED D TIES AS REQUIRE

RANK	% OF TIME	JOB DUTIES	MAJOR WORKER CHARA TERISTICS
1 (345)	41-51	A-Maintains safety, security, care, discipline & surveillance of residents of juvenile residential facility, enforces rules & regulations of residential living unit pertaining to security, discipline & housekeeping tasks & ensures safety & security of living units (e.g., checks fire alarms, lights, locks doors & windows). B-Maintains safety & care & monitors activities of students in cottage living units at Blind or Deaf School, acquaints students with rules & regulations of residential living unit, monitors & assists in daily living skills (e.g., social training, eating, grooming, clothing care, room management, leisure time) of blind or hearing-impaired students & ensures safety of living unit (e.g., checks fire alarms, lights, outlets, heating systems).	Knowledge of (1) methods of urveillance, security, discipline, housel eping & care of residents of juveni residential facility or methods of care f blind or hearing-impaired students i cottage living units at Blind or De School, (2) safety practices & regulati s pertaining to housekeeping, lo s, outlets, doors &/or fire alarms of r ident living areas*, (3) psycholo , (4) sociology, or (5) social wo , or (6) criminology*, or (7) crimin justice; skill in (8) sign language*; ability to (9) deal with problems invo ing several variables within a familiar ontext, (10) develop good rapport w h residents, (11) recognize unusual or t eatening conditions & take appropria action.
2 (123:1-7-17)	23-33	Monitors youth in social, recreational, volunteer sponsored & related activities; escorts youths to & from various destinations; maintains security during visits of parents & other relatives.	Knowledge of 1, 2*, 3, 4, 5, , 7; ability to 9, 10, 11.

*Developed after employment

UNUSUAL WORKING CONDITIONS: On call 24 hrs., 7 days per week; works weekends & shifts; exposed to hostile & sometimes dangerous juveniles.

MINIMUM CLASS REQUIREMENTS: *(including license, if any.)* Ability to calculate fractions, decimals & percentages & to read & write common vocabulary plus: 3 courses in any one or combination of following areas, psychology, sociology, social work, criminology, criminal justice

OR

300 hrs. training in surveillance, security, discipline, house-

TRAINING & DEVELOPMENT

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FORM ADM-4134

OHIO
CLASSIFICATION
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CODE: 46512C

MAJOR AGENCIES: County Offices, Universities

JURISDICTION: Cnty., Univ.

RANK	% OF TIME	JOB DUTIES	MAJOR WORKER CHARACTERISTICS
3	15-25	Ensures maintenance & cleanliness of living unit; monitors & assists youth in housekeeping tasks; monitors serving of meals in living unit.	Knowledge of 1, 2*; ability to 9, 10, 11.
4	3-9	Prepares routine reports & monthly requisitions of supplies on living unit, fills out forms for hospital medical aid & completes activity slips; keeps various charts up-to-date; picks up & delivers mail to & from residents; serves as member of residential treatment evaluation team as assigned.	Knowledge of 1; ability to 9, 10, (12) maintain accurate records, (13) prepare precise, meaningful & accurate reports.

(346)

123: 1-7-17

*Developed after employment

MINIMUM CLASS REQUIREMENTS: *(including license, if any.)* keeping & care of residents of juvenile residential facility or methods of training & care for blind or hearing-impaired youth (or 3 mos. exp.);

OR

300 hrs. paid or non-paid volunteer or job service in any of following youth-related structures (i.e., Big Brothers, One-to-One, Big Sisters, Directions for Youth, Boy Scouts, Park Recreation Leader, serving in any coaching capacity of little league team at junior high, high school or other level); or equivalent.

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