OHIO CLASSIFICATION SPECIFICATION
Developed for Equal Opportunity

CLASS TITLE:	CODE:
Activity Therapy Specialist 2	44222C
MAJOR AGENCIES: County Offices, Universities	**JURISDICTION:** Cnty., Univ.

FUNCTION: Under general supervision from activities therapy administrator or other higher-level supervisor, acts as lead worker & plans, conducts & ensures implementation of therapy program in specialty area for specific therapeutic & goal-reaching, rehabilitative purposes other than entertainment, prepares, maintains &/or oversees preparation & maintenance of work related documentation, attends & participates in meetings, conferences &/or workshops & performs miscellaneous tasks;

PERFORMS RELATED DUTIES AS REQUI

RANK	% OF TIME	JOB DUTIES	MAJOR WORKER CHARACTERISTICS
1	64-74	Acts as lead worker (i.e., provides work direction & training) over other state employees & plans, conducts & ensures implementation of therapy program in specialty area (e.g., occupational, vocational or social areas, such as music therapy, drama therapy, movement/dance therapy, swimming with emphasis on adaptive aquatic skills, remotivation/reality orientation) for specific therapeutic & goal-reaching, rehabilitative purposes other than entertainment (e.g., attends planning sessions such as interdisciplinary team meetings & implements individual & group activity therapy such as for deaf & blind, multi-handicapped & visually impaired students in use of their remaining senses such as auditory, tactile &/or residual vision; provides work direction to student workers, volunteers & patients involved from hospital &/or community; provides guidance in music department operations & instructs in individual & group lessons in playing of instruments, music reading & writing &/or in music appreciation).	Knowledge of (1) supervision*, (2) agency &/or state policies & procedures regarding specialty area activity therapy activities*, (3) techniques of applicable activity therapy specialty area activities (e.g., music therapy for mentally, physically &/or emotionally handicapped, movement/dance therapy, senses therapy), (4) employee training & development*; ability to (5) deal with some abstract but mostly concrete variables, (6) read simple sentences with common vocabulary, (7) gather, collate & classify information about data, people or things, (8) establish friendly atmosphere as team leader, (9) develop good rapport with inmates, residents, patients, clients, disabled children &/or youths.

(304)

123: 1-7-17

*Developed after employment

UNUSUAL WORKING CONDITIONS: May work rotating shifts; may be exposed to dangerous or disturbed inmates, residents patients or youth offenders.

MINIMUM CLASS REQUIREMENTS: *(including license, if any.)* Completion of undergraduate core coursework in recreation or specialty area (e.g., art, physical education, dance, music) & 1 yr. exp. in therapeutic recreation, or completion of associate degree program in recreation or specialty area & 2 yrs. exp. in therapeutic recreation, or high school diploma, or its equivalency, & 3 yrs. exp. in therapeutic recreation; or equivalent.

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CLASS TITLE: Activity Therapy Specialist 2

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44222C

MAJOR AGENCIES: County Offices, Universities

JURISDICTION: Cnty., Univ.

RANK	% OF TIME	JOB DUTIES	MAJOR WORKER CHARACTERISTICS
2	12-22	Prepares, maintains &/or oversees preparation & maintenance of work related documentation (e.g., records or evaluations of individual progress &/or involvement towards established goals of education or treatment plan; reports regarding supply & equipment maintenance &/or inventory control; lesson plans specifying use of instructional materials; files on patient treatment plans; notes of unusual patient behavior; departmental log on attendance & participation of residents in program; monthly attendance figures for program; patient assessments & program proposals written by staff; daily ancillary service data collection forms).	Knowledge of 2*; ability to 7, 8, (10) define problems, collect data, establish facts & draw valid conclusions, (11) prepare meaningful, concise & accurate reports.
3	9-19	Participates & attends meetings, conferences &/or workshop sessions (e.g., inservice meetings with staff & parents, seminars) & performs various work related miscellaneous tasks (e.g., maintains supplies & equipment such as music therapy instruments; edits monthly resident-staff news letter; decorates bulletin boards; makes & distributes program related advertising regarding programs; orders or approves supply purchases; plans & coordinates major hospital events for hospital population; organizes team sports, arranges movie schedule entertainment & supervises games; escorts visitors; assists in budget preparation).	Knowledge of 2*, (12) public relations*, (13) budgeting*; ability to 6, 7, 9, 10, (14) cooperate with co-workers on group projects.

(305)

123: 1-7-17

*Developed after employment

UNUSUAL WORKING CONDITIONS:

MINIMUM CLASS REQUIREMENTS: *(including license, if any.)* In Mental Health & M.R./D.D., for position as music therapist, applicant must be graduate of curriculum accredited by, or in collaboration with, National Association for Music Therapy, or have documented equivalent training &/or exp. plus 1 yr. exp. as music therapist.

TRAINING & DEVELOPMENT: