| OHIO CLASSIFICATION SPECIFICATION *Developed for Equal Opportunity* | CLASS TITLE: Activity Therapy Specialist 1 | CODE: 44221C |
|---|---|---|
| | MAJOR AGENCIES: County Offices, Universities | JURISDICTION: Cnty., Univ. |

FUNCTION: Under general supervision from activity therapy administrator or other higher-level supervisor, organizes or assists in planning & conducts individual &/or group classes for residents, students, patients or clients in activity therapy program of specialty area for specific therapeutic & goal-reaching, rehabilitative purposes other than entertainment, prepares & maintains work related documentation, attends & participates in meetings, conferences &/or workshops & performs miscellaneous tasks;

PERFORMS RELATED DUTIES AS REQUI

| RANK | % OF TIME | JOB DUTIES | MAJOR WORKER CHARACTERISTICS |
|---|---|---|---|
| 1 | 55-75 | Organizes or assists in planning & conducts individual &/or group classes for residents, students, patients or clients (e.g., hearing-impaired students, mentally ill &/or mentally retarded residents, inmates) in activity therapy program of specialty area for specific therapeutic & goal-reaching, rehabilitative purposes other than entertainment (e.g., occupational, vocational or social areas, such as weaving, painting, construction projects &/or leather-tooling to increase self-esteem, develop new hobbies &/or develop ability to participate in solitary or small group activities; specialized art areas of batik, carving, sculpting, photography or specialized art therapy activities using various aid medias such as paint, chalk or crayons which are geared to individual patients; horticulture, music, dance &/or movement exploration which are oriented toward education & socialization). | Knowledge of (1) agency &/or state policies & procedures regarding specialty area activity therapy activities*, (2) techniques of applicable activity therapy specialty area (e.g., music therapy for mentally, physically &/or emotionally handicapped, movement/dance therapy, senses therapy); ability to (3) deal with some abstract but mostly concrete variables, (4) read simple sentences with common vocabulary, (5) gather, collate & classify information about data, people or things, (6) develop good rapport with residents, students, patients or clients. |
| 2 | 6-26 | Prepares & maintains work related documentation (e.g., prepares routine & special reports on resident activities within program; prepares correspondence, memos & newsletters; maintains & updates monthly calendar of events; completes orders for needed supplies or equipment for supervisor's approval; maintains records of patient participation, progress & attendance). | Knowledge of 1*; ability to 5, (7) define problems, collect data, establish facts & draw valid conclusions, (8) prepare meaningful, concise & accurate reports. *Developed after employment |

(302)

123:1-7-17

UNUSUAL WORKING CONDITIONS: May work rotating shifts; may be exposed to dangerous or disturbed inmates, residents or patients.

MINIMUM CLASS REQUIREMENTS: *(including license, if any.)* Completion of undergraduate core coursework as required by university or college in recreation or specialty area (e.g., music, art, drama, physical education), or associate degree in recreation or specialty area & 1 yr. exp. in therapeutic recreation, or high school diploma, or its equivalency, & 2 yrs. exp. in therapeutic recreation; or equivalent.

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AUG 0 2 1987

CODE: 44221C

MAJOR AGENCIES: County Offices, Universities

JURISDICTION: Cnty., Univ.

| RANK | % OF TIME | JOB DUTIES | MAJOR WORKER CHARACTERISTICS |
|---|---|---|---|
| 3 | 9-29 | Attends & participates in meetings (e.g., interdisciplinary team meetings, staff meetings, departmental meetings, training sessions, conferences, seminars) & performs various work related miscellaneous tasks (e.g., orients & trains volunteers or student interns assigned to work in activity area; decorates in-house bullentin boards; makes & distributes signs regarding programs; maintains tools, supplies & equipment; escorts &/or transports patients; cleans & maintains work areas; assists guest instructors with scheduled activities). | Knowledge of 1*, (9) public relations*; ability to 4, 5, 6, 7, (10) cooperate with co-workers on group projects. |

(363)

123:1-7-17

*Developed after employment

UNUSUAL WORKING CONDITIONS:

MINIMUM CLASS REQUIREMENTS: *(including license, if any.)*

TRAINING & DEVELOPMENT:

FORM ADM 4134

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