OHIO CLASSIFICATION SPECIFICATION *Developed for Equal Opportunity*	CLASS TITLE: General Activities Therapist 2	CODE: 44214C
	MAJOR AGENCIES: County Offices, Universities	JURISDICTION: Cnty., Univ.

FUNCTION: Under general supervision from activity therapy administrator or other higher-level supervisor, plans, organizes & acts as team leader in conducting, implementing & monitoring of general recreational, therapeutic & entertainment activities for residents, prepares & maintains work related documentation, participates & attends meetings, conferences &/or workshops & performs miscellaneous tasks;

PERFORMS RELATED DUTIES AS REQUI

RANK	% OF TIME	JOB DUTIES	MAJOR WORKER CHARACTERISTICS
1	73-83	Plans, organizes & acts as team leader (e.g., provides work direction & training to other state employees such as activities aide, general activities therapist 1) in conducting, implementing & monitoring of general recreational, therapeutic & entertainment activities (e.g., softball, basketball, volleyball, ping-pong, pool, arts & crafts, wood working, swimming, exercises) for residents (e.g., patients, youth offenders, hearing-impaired children) (e.g., serves as member of interdisciplinary treatment team & analyzes, assesses, evaluates, defines & recommends group &/or individual treatment goals & activities; observes participants during activities, serves in instructional capacity for patients, staff, students &/or volunteers).	Knowledge of (1) supervision*, (2) agency &/or state policies & procedures regarding general activity therapy activities*, (3) techniques of therapeutic & recreational activities (e.g., physical education activities, therapeutic & entertainment exercise or activity for mentally, physically &/or emotionally handicapped individual), (4) employee training & development*; ability to (5) deal with some abstract but mostly concrete variables, (6) read simple sentences with common vocabulary, (7) gather, collate & classify information about data, people or things, (8) establish friendly atmosphere as team leader, (9) develop good rapport with residents, patients, clients, youths &/or hearing-impaired children. *Developed after employment

(300)

123: 1-7-17

UNUSUAL WORKING CONDITIONS: May work rotating shifts; may be exposed to dangerous inmates, residents, patients or youth offenders.

MINIMUM CLASS REQUIREMENTS: *(including license, if any.)* Completion of undergraduate core coursework as required by university or college in recreation or specialty area (e.g., art, music or physical education) & 1 yr. exp. in recreation, or completion of associate degree program in recreation or specialty area & 2 yrs. recreational exp., or high school diploma or its equivalency & 3 yrs. recreational exp.; or equivalent.

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CODE: 44214C

MAJOR AGENCIES: County Offices, Universities

JURISDICTION: Cnty., Univ.

RANK	% OF TIME	JOB DUTIES	MAJOR WORKER CHARACTERISTICS
2	9-15	Prepares & maintains work related documentation (e.g., reports for treatment team regarding individual behavior & progress, documents regarding implementation of individual recreational program activities, statistical records needed in evaluation of programs, supply & equipment requisitions, production records, inventory records of equipment tools & materials, weekly activity schedule, payroll time sheets).	Knowledge of 2*; ability to 7, (10) define problems, collect data, establish facts & draw valid conclusions, (11) prepare meaningful, concise & accurate reports.
3	5-15	Participates & attends meetings, conferences &/or training sessions (e.g., consults with members of activities therapy department regarding matters of mutual concern; attends staff, inservice &/or workshop meetings) & performs various work related tasks (e.g., maintains clean, safe & functioning work areas; is responsible for storage, issuance & maintenance of supplies; picks up & delivers production goods; performs job & fixture set-up; makes presentations to community groups regarding general activity therapy programs being conducted; relieves supervisor in his/her absence; transports youths to off campus activities; assists in budget preparation).	Knowledge of 2*, (12) public relations*, (13) budgeting*; ability to 6, 7, 10, (14) cooperate with co-workers on group projects.

(361)

123:1-7-17

*Developed after employment

UNUSUAL WORKING CONDITIONS:

MINIMUM CLASS REQUIREMENTS: *(including license, if any.)*

TRAINING & DEVELOPMENT:

FORM ADM 4134

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