NEW AUG 0 2 1987

OHIO CLASSIFICATION SPECIFICATION *Developed for Equal Opportunity*	CLASS TITLE: Therapeutic Program Worker	CODE: 44112C
	MAJOR AGENCIES: County Offices, Universities	JURISDICTION: Cnty., Univ.

FUNCTION: Under general supervision from hospital aide supervisor or other unit supervisor, trains residents to function independently in self-help &/or daily living skills according to individual prescribed treatment plan, attends inter-disciplinary team meetings & participates directly or indirectly in development of individual treatment plans; may be assigned to work as relief supervisor provided that such assignment does not exceed continuous period of more than two weeks; Note: No incumbent in this classification shall pass medications of any drug class.

PERFORMS RELATED DUTIES AS REQUIRE

RANK	% OF TIME	JOB DUTIES	MAJOR WORKER CHARACTERISTICS
1 (286)	58-68	Trains residents to function independently in self-help &/or daily living skills (e.g., personal hygiene, feeding, grooming, etiquette, social skills) by using variety of training techniques (e.g., behavior modification, token economy systems, hand-over-hand instruction, limit setting) according to prescribed treatment plan, administers discipline for unacceptable behavior as defined by individual treatment plan, plans leisure time activities (e.g., games, crafts, walks) to fill free time when none are scheduled by activity therapy department & assists with related scheduled activities (e.g., recreational, educational, occupational).	Knowledge of (1) basic nursing care procedures (e.g., taking of vital signs, rendering of tub baths, appropriate lifting & positioning procedures, first-aid), (2) J.C.A.H. (i.e., Joint Council for Accreditation of Hospitals) standards for resident care*, (3) I.C.F.M.R. (i.e., Intermediate Care for Mentally Retarded) standards for resident care*; ability to (4) deal with problems involving several variables in familiar context, (5) maintain accurate records, (6) develop good rapport with residents &/or patients, (7) lift 50-100 lbs.
2 123:1-7-17	12-18	Participates directly or indirectly in development of individual resident problem-oriented treatment plans (i.e., plans designed toward rehabilitation) in cooperation with professional & para-professional staff by attending treatment & diagnostic staff meetings, participates in comprehensive evaluation meetings, writes &/or assists in writing Program Implementation Plans & recommends changes in individual treatment plans as behavior &/or progress/regression evaluations indicate.	Knowledge of 2*, 3*; ability to 5, 6, (8) define problems, collect data establish facts & draw valid conclusions, (9) cooperate with co-workers.

*Developed after employment

UNUSUAL WORKING CONDITIONS: May be exposed to maladjusted residents or dangerous inmates; may be required to work 2nd, 3rd or rotating shifts.

MINIMUM CLASS REQUIREMENTS: *(including license, if any.)* Ability to calculate fractions, decimals & percentages & to read & write common vocabulary plus: 100 hrs. training in basic nursing skills (e.g., taking of vital signs, rendering of tub baths, appropriate lifting & positioning procedures, first-aid) (or 1 mo. exp.); or equivalent.

TRAINING & DEVELOPMENT:

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RANK	% OF TIME	JOB DUTIES	MAJOR WORKER CHARACTERISTICS
3	9-15	Completes charting, documentation, records & reports (e.g., resident behavior & progress/regression in relation to treatment plan; problem areas; delivery of services to residents; reactions to medications or any unusual incidences; needs, changes or responses affecting treatment program for individual resident).	Ability to 5, 8.
4	7-13	Performs variety of miscellaneous duties (e.g., provides general nursing care; escorts, transports or drives residents to recreational, educational or occupational activities; performs light housekeeping duties in patient areas & living quarters; attends in-service training &/or educational programs; shops for or with residents for clothing &/or personal belongings).	Knowledge of 1; ability to 5, 6, 7.

123:1-7-17 (207)

*Developed after employment

UNUSUAL WORKING CONDITIONS:

MINIMUM CLASS REQUIREMENTS: *(including license, if any.)*

TRAINING & DEVELOPMENT:

FORM ADM-4134

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