NEW AUG 0 2 1987

OHIO CLASSIFICATION SPECIFICATION
Developed for Equal Opportunity

CLASS TITLE: Custodial Worker

CODE: 42111C

MAJOR AGENCIES: County Offices, Universities

JURISDICTION: Cnty., Univ.

FUNCTION:

Under general supervision from custodial work supervisor, performs duties to provide care, cleaning & maintenance of building, furniture & fixtures;

-PERFORMS RELATED DUTIES AS REQUIRED

RANK	% OF TIME	JOB DUTIES	MAJOR WORKER CHARACTERISTICS
1	90-100	Sweeps, mops, strips, waxes, polishes & renews floor surfaces; cleans & shampoos rugs & carpets; washes walls; cleans, dusts & waxes furniture & fixtures; cleans glass & mirrors; cleans & empties trash receptacles; removes & hangs drapes; removes snow & ice from walkways & drives; reports need for equipment repair; reports evidence of fire, illegal entry & theft of property; checks in supplies; stocks supply closets.	Knowledge Of (1) custodial safety practices*; skill in (2) operation of cleaning equipment*; ability to (3) use whole numbers, (4) lift 25-75 pounds.

(249)

123: 1-7-17

*Developed after employment

UNUSUAL WORKING CONDITIONS:
May be exposed to dangerous patients.

MINIMUM CLASS REQUIREMENTS: *(including license, if any.)* Ability to count & read warning signs. In accordance with Section 124.11 (B) (2), Director of Administrative Services has determined this classification to be unskilled labor class & therefore exempt from written examination.

TRAINING & DEVELOPMENT:

FORM ADM-4134

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