NEW AUG 0 2 1987

OHIO CLASSIFICATION SPECIFICATION *Developed for Equal Opportunity*	CLASS TITLE: Plumbing Inspection Supervisor	CODE: 24164C
	MAJOR AGENCIES: County Offices, Universities	JURISDICTION: Cnty., Univ.

FUNCTION: Under general direction from plumbing inspection administrator, supervises plumbing inspectors, conducts programs for training & certification of state & local plumbing inspectors & participates in developing policies & procedures for plumbing inspection programs & in evaluating inspection programs administered by local health departments; may act for plumbing inspection administrator in his absence;

-PERFORMS RELATED DUTIES AS REQUIR

RANK	% OF TIME	JOB DUTIES	MAJOR WORKER CHARACTERISTICS
1	53-58	Has authority to hire, transfer, suspend, lay off, recall, promote, discharge, assign, reward or discipline other public employees (i.e., plumbing inspectors); to responsibly direct them; to adjust their grievances; or to effectively recommend such action, with all of preceding requiring independent judgment, develops proposed staff allocations, reviews reports & correspondence prepared by staff & provides for normal implementation of enforcement standards associated with plumbing inspection program.	Knowledge of (1) manpower planning*, (2) employee training & development*, (3) supervision*, (4) plumbing inspection techniques & procedures, (5) state codes & standards governing plumbing installations; skill in (6) plumbing; ability to (7) interpret extensive variety of technical materials, (8) define problems, collect data, establish facts & draw valid conclusions, (9) calculate fractions, decimasl & percentages, (10) write instructions concerning enforcement of plumbing standards, (11) edit technical reports & correspondence, (12) establish friendly atmosphere as supervisor of work unit.

(184)

123: 1-7-17

*Developed after employment

UNUSUAL WORKING CONDITIONS:	MINIMUM CLASS REQUIREMENTS: *(including license, if any.)* 7 yrs. practical plumbing exp. to include skill & training in matters related to sanitary regulations concerning plumbing work per Section 3703.04 of Revised Code; 300 hrs. training in public relations (or 3 mos. exp.); or equivalent, plus 12 mos. exp. in inspection of plumbing installation & drainage in accordance with state regulations.	TRAINING & DEVELOPMENT:

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RANK	% OF TIME	JOB DUTIES	MAJOR WORKER CHARACTERISTICS
2	27-33	Conducts program for training & certification of state & local plumbing inspectors; provides advice, consultation & direction to staff in interpretation & application of plumbing code in complex field situations; assists in providing advice & consultation to architects, engineers & contractors concerning proper installation of plumbing in public buildings.	Knowledge of 2, 3, 4, 5, (13) public relations; skill in 6; ability to 7, 8, 9, (14) prepare & deliver training material before technical audience, (15) handle sensitive face to face & telephone contracts with government officials & private company officials.
3	12-18	Assists plumbing inspection administrator in evaluation of plumbing inspection programs administered by local health departments & promotes adoption of plumbing regulations by local health departments; participates in development of policies & procedures for plumbing inspection program; conducts initial interviews of applications for staff positions.	Knowledge of 4, 5, 13, (16) interviewing*; skill in 6; ability to 7, 8, 11, 15, (17) interview job applicants & determine their suitability for available positions.

(185)

123:1-7-17

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UNUSUAL WORKING CONDITIONS:

MINIMUM CLASS REQUIREMENTS: *(including license, if any.)*
Valid Driver's License.

TRAINING & DEVELOPMENT