

STATE OF OHIO (DAS)
CLASSIFICATION
SPECIFICATION

CLASSIFICATION SERIES:

Project Engineer

SERIES NO.:

8551

MAJOR AGENCIES: All Agencies except Natural Resources &
Transportation

EFFECTIVE DATE:

02/26/2012

SERIES PURPOSE:

The purpose of the project engineer occupation is to provide engineering services to include supervision, planning, design & coordination of engineering projects.

Incumbents coordinate projects & act as district liaison.

CLASS TITLE

Project Engineer 3

CLASS NUMBER

85513

PAY RANGE

13

EFFECTIVE

03/30/1997

CLASS CONCEPT:

The advanced level class works under direction & requires thorough knowledge of engineering & supervision in order to coordinate projects & act as liaison to districts for programming & scheduling purposes, implement & administer plans, projects & programs & supervise assigned staff.

<u>CLASS TITLE</u>	<u>CLASS NUMBER</u>	<u>B. U.</u>	<u>EFFECTIVE</u>	<u>PAY RANGE</u>
Project Engineer 3	85513	EX	03/30/1997	13

JOB DUTIES IN ORDER OF IMPORTANCE: (These duties are illustrative only. Incumbents may perform some or all of these duties or other job-related duties as assigned.)

Plans or has input into planning/programming aspect of department, develops plans & time schedules to implement same, aids in departmental policy development, reviews consultant &/or district plans & proposals, assures plan feasibility & coherence to departmental specifications & reviews reports & comments on plan development.

Maintains liaison between district & central offices to assure programming & planning schedules; provides general project liaison with consultants; coordinates development of different project phases to avoid conflicts & to adhere to time schedules; represents agency at meetings & consultations.

Supervises subordinate engineers &/or technicians engaged in program design or implementation; administers & aids in administration of unit activities; aids supervisor when necessary; prepares or assists contract or engineering agreement preparation; conducts hearings; monitors field data; distributes & instructs in special equipment use; writes summary reports.

MAJOR WORKER CHARACTERISTICS:

Knowledge of supervision*; public relations*; office practices*; government structure*; engineering; interviewing techniques. Ability to understand practical field of study; use trigonometry & geometry; edit, write & understand technical instructions; cooperate with co-workers on projects.

(*)Developed after employment.

MINIMUM CLASS QUALIFICATIONS FOR EMPLOYMENT:

Certificate of registration as professional engineer issued by Ohio Board of Registration for Professional Engineers & Surveyors & two yrs. exp. as registered, professional engineer.

TRAINING AND DEVELOPMENT REQUIRED TO REMAIN IN THE CLASSIFICATION AFTER EMPLOYMENT:

N.A.

UNUSUAL WORKING CONDITIONS:

N.A.