

STATE OF OHIO (DAS)CLASSIFICATION
SPECIFICATION**CLASSIFICATION SERIES:**

Industrial Rehabilitation Vocational Evaluator

SERIES NO.:

6978

MAJOR AGENCIES:

Bureau of Workers' Compensation

EFFECTIVE DATE:

02/26/2012

SERIES PURPOSE:

The purpose of the industrial rehabilitation vocational evaluator occupation is to provide vocational evaluation services for workers who are industrially injured.

Incumbents administer & score vocational related tests, develop work samples & situational assessments & provide case management services.

This class is to be used in Bureau of Workers' Compensation only.

CLASS TITLE:

Industrial Rehabilitation Vocational Evaluator

CLASS NUMBER:

69781

EFFECTIVE DATE:

02/19/1995

CLASS CONCEPT:

The full performance level class works under general supervision & requires considerable knowledge of vocational evaluation techniques in order to develop work samples & situational assessment techniques, provide case management services & administer, score & record test results to determine vocational aptitudes & interests of workers who are industrially injured.

CLASS TITLE: Industrial Rehabilitation Vocational Evaluator	CLASS NUMBER: 69781	BARGAINING UNIT: 12
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EFFECTIVE DATE:

02/19/1995

JOB DUTIES IN ORDER OF IMPORTANCE: (These duties are illustrative only. Incumbents may perform some or all of these duties or other job-related duties as assigned.)

Provides case/program management services to clients (e.g., interviews & establishes rapport with client to determine interests, special abilities, previous work experience, background & potential reemployment barriers; counsels clients regarding work evaluation plans; observes behavior; provides assistance during emergency situations; uses behavioral & counseling techniques to address inappropriate client behavior), determines appropriate assessment techniques, administers, scores & records results of job sample, interest, dexterity, attitude & achievement tests, & measurements to assess client interests, abilities, limitations & attitudes related to vocational planning (e.g., Singer work samples, Volpar work samples, psychometric tests, overall optacam test, computerized multi-aptitude battery) coordinates medical & psychological findings with vocational evaluation results to determine vocational goal for client.

Prepares & dictates confidential evaluation reports on claimants; develops client vocational evaluation plans, conducts vocational research & develops residual employability profile; prepares & maintains confidential client records.

Attends treatment team staffings/meetings & conducts staffings with referral sources; serves on various committees; contacts referral sources to ensure requested services are provided; conducts client orientation to program; orders equipment & supplies; maintains vocational evaluation equipment; provides work direction & training to new employees.

MAJOR WORKER CHARACTERISTICS:

Knowledge of fractions, decimals & percentages; human relations; interviewing; human services area (i.e., rehabilitation counseling, psychology, social education, social work, pre-medical, guidance & counseling); employee training & development*; nature & implications of physical & mental disability; departmental policies & procedures related to vocational programs*. Ability to deal with non-verbal symbols or formulas, equations or graphs; write instructions & specifications concerning proper uses of machinery; gather, collate & classify information about data, people or things; prepare meaningful, concise & accurate reports; develop good rapport with clients; cooperate with co-workers on group projects; demonstrate dexterity to use hands &/or feet skillfully.

(*)Developed after employment.

MINIMUM CLASS QUALIFICATIONS FOR EMPLOYMENT:

Completion of graduate major coursework in human services area (i.e., rehabilitation counseling, psychology, sociology, special education, social work, nursing, occupational or physical therapy, pre-medical, speech & hearing).

-Or 30 mos. exp. in counseling of personal, social or vocational nature in community or educational setting with clients having physical, visual, mental or emotional problems.

-Or equivalent of Minimum Class Qualifications For Employment noted above.

TRAINING AND DEVELOPMENT REQUIRED TO REMAIN IN THE CLASSIFICATION AFTER EMPLOYMENT:

Not applicable.

UNUSUAL WORKING CONDITIONS:

Not applicable.