

STATE OF OHIO (DAS)
 CLASSIFICATION
 SPECIFICATION

<u>CLASSIFICATION SERIES</u> Education Liaison	<u>SERIES NUMBER</u> 6962
<u>MAJOR AGENCIES</u> Ohio Department of Education (Ohio School for the Deaf) Only.	<u>EFFECTIVE</u> 06/19/2011

SERIES PURPOSE:

The purpose of the education liaison occupation is to provide consultation, professional development and technical assistance, to public school personnel, state agencies and programs responsible for meeting the educational needs of children who are deaf or hard of hearing ranging in age from three to twenty-two, and to parents &/or guardians of children who are deaf or hard of hearing.

<u>CLASS TITLE</u> Education Liaison	<u>CLASS NUMBER</u> 69621	<u>PAY RANGE</u> 12	<u>EFFECTIVE</u> 06/19/2011
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CLASS CONCEPT

The advanced level class works under general direction & requires considerable knowledge of deaf education, educational interpreting, American Sign Language (ASL), communication options and language planning for children who are deaf or hard of hearing, ranging from 3 to 22, as well as applicable federal & state laws, policies & program standards governing special education programs in order to provide consultation, training & technical assistance, related to the Ohio Operating Standards for Ohio Education Agencies Serving Children with Disabilities, federal mandates & individual education planning, NASDE Educational Service Guidelines for Meeting the Needs of Students Who are Deaf or Hard of Hearing, school district child placement procedures for children enrolled in education programs, to education personnel, others involved in supporting school aged children who are deaf or hard of hearing & parents &/or guardians & families.

<u>CLASS TITLE</u>	<u>CLASS NUMBER</u>	<u>B. U.</u>	<u>EFFECTIVE</u>	<u>PAY RANGE</u>
Education Liaison	69621	10	06/19/2011	12

JOB DUTIES IN ORDER OF IMPORTANCE (These duties are illustrative only. Incumbents may perform some or all of these duties or other job-related duties as assigned.)

Provides consultation, training & technical assistance to educational agencies serving preschool or school-age children who are deaf or hard of hearing; provides collaboration & technical assistance to other state agencies, inter-agency collaborative groups at local levels, & nursery &/or preschools & head-start programs to facilitate educational services to children who are deaf or hard of hearing;

Represents department at local & national meetings & collaborative meetings with other state agencies to exchange & communicate best practices, educational requirements & safeguard & to address statewide policy issues regarding education for children who are deaf or hard of hearing in educational settings.

Recommends to department director effective & efficient use of funds (e.g. grants, state revenue, capital); assists in developing policies & procedures related to best practices in education for children who are deaf or hard of hearing; operates personal computer to enter & retrieve data & generate required reports, documents & correspondence; maintains records (e.g. reports of student observations, letters of comment for district IEP teams, mentoring reports for interpreters, recommendations for student educational support, etc.).

MAJOR WORKER CHARACTERISTICS

Knowledge of special education with emphasis on educational practices (teaching, interpretation, etc.) for students who are deaf or hard of hearing; federal & state laws, policies & program standards governing special education programs & free & appropriate public education for all children; school district child placement procedures. Knowledge of and skill in aspects of deaf culture, ASL & communication modalities for children who are deaf or hard of hearing. Skill in use of personal computer & software.* Ability to define problems, collect data, establish facts & draw valid conclusions; develop policies & procedures governing special education; gather, collate & classify information about data, other state agencies & head-start programs, inter-agency collaborative groups, advocates & parents/guardians, presentation skills; prepare & deliver speeches before specialized audiences & general public.

(*)Developed after employment.

MINIMUM CLASS QUALIFICATIONS FOR EMPLOYMENT

Licensure in area of hearing impaired pre-K through 12 issued by the Ohio Department of Education per OAC 3301-24-05 or OAC 3301-24-18; three years documented experience in area of licensure.

Or- Licensure in area of school speech and language pathology issued by the Ohio Department of Education per OAC 3301-24-05; two years paid work experience in area of licensure; intermediate rating on the Sign Language Proficiency Interview.

Or- Licensure in area of interpreter for the hearing impaired issued by the Ohio Department of Education per OAC 3301-24-05; certification recognized by the Registry of Interpreters for the Deaf; five years experience in area of interpreting, mentoring or a combination; intermediate rating on the Sign Language Proficiency Interview.

TRAINING AND DEVELOPMENT REQUIRED TO REMAIN IN THE CLASSIFICATION AFTER EMPLOYMENT

Renewal of teacher or supervisor certificate or license as mandated by law.

UNUSUAL WORKING CONDITIONS

Requires travel; may require overnight stay.