

**STATE OF OHIO (DAS)**

CLASSIFICATION

SPECIFICATION

**CLASSIFICATION SERIES:**

Conservation

**SERIES NO.:**

2283

**MAJOR AGENCIES:**

Natural Resources

**EFFECTIVE DATE:**

04/22/2012

**SERIES PURPOSE:**

The purpose of the conservation occupation is to provide routine conservation maintenance to forest areas, parks & tree nurseries.

Incumbents provide unskilled & semi-skilled conservation maintenance.

**CLASS TITLE**

Conservation Worker

**CLASS NUMBER**

22831

**PAY RANGE**

02

**EFFECTIVE**

09/19/1996

**CLASS CONCEPT:**

The developmental level class works under general supervision & requires working knowledge of conservation procedures in order to perform routine maintenance &/or unskilled conservation work.

**CLASS TITLE**

Conservation Aide

**CLASS NUMBER**

22832

**PAY RANGE**

04

**EFFECTIVE**

01/09/2005

**CLASS CONCEPT:**

The full performance level class works under general supervision & requires working knowledge of conservation procedures in order to perform manual labor & semi-skilled grounds & building maintenance associated with forest management, timber stand improvement, forest fire control or nursery operations in Division of Forestry or Division of Natural Areas & Preserves.

<u>CLASS TITLE</u>	<u>CLASS NUMBER</u>	<u>B. U.</u>	<u>EFFECTIVE</u>	<u>PAY RANGE</u>
Conservation Worker	22831	06	09/19/1996	02

**JOB DUTIES IN ORDER OF IMPORTANCE: (These duties are illustrative only. Incumbents may perform some or all of these duties or other job-related duties as assigned.)**

Performs routine area maintenance (e.g., mows & trims grass; maintains roads & ditches; picks up refuse & litter; maintains trails) &/or performs unskilled conservation work (e.g., plants grass; tree cutting & removal).

Cleans, paints & repairs area buildings & facilities.

Performs equipment preventive maintenance on vehicles & power equipment.

**MAJOR WORKER CHARACTERISTICS:**

Knowledge of safety practices pertaining to operation of groundskeeping & conservation equipment\*. Skill in equipment operation (e.g., mowing tractor, dump truck, lawn mower, chain saw & fire plow)\*. Ability to carry out instructions in written, oral or picture form; demonstrate physical fitness to lift 75-100 lbs.

(\*)Developed after employment.

**MINIMUM CLASS QUALIFICATIONS FOR EMPLOYMENT:**

In accordance with Section 124.11 [B](2) of Revised Code, Director of Administrative Services has determined this classification to be unskilled labor class & therefore exempt from written examination. Valid Commercial Driver's License required if motor equipment is of type & size regulated by Sections 4506.01 & 4506.12 of Ohio Revised Code.

-Or equivalent of Minimum Class Qualifications For Employment noted above may be substituted for the experience required, but not for the mandated licensure.

**TRAINING AND DEVELOPMENT REQUIRED TO REMAIN IN THE CLASSIFICATION AFTER EMPLOYMENT:**

Not applicable.

**UNUSUAL WORKING CONDITIONS:**

Works outside exposed to weather; exposed to dirt.

<u>CLASS TITLE</u>	<u>CLASS NUMBER</u>	<u>B. U.</u>	<u>EFFECTIVE</u>	<u>PAY RANGE</u>
Conservation Aide	22832	06	01/09/2005	04

**JOB DUTIES IN ORDER OF IMPORTANCE: (These duties are illustrative only. Incumbents may perform some or all of these duties or other job-related duties as assigned.)**

In Division of Forestry, performs variety of duties involved with forest management (i.e., assists with timber marking & cruises selective cutting, removes brush & performs road & ditch maintenance, assists with planting & seedling conservation programs & operates forest equipment to skid, peel, load & deliver logs) or performs timber stand improvement work (i.e., mixes & applies herbicides, identifies tree species, harvests timber [e.g., cuts down & bucks trees into logs, assists in skidding logs to landings & loading trucks] & serves as leader of volunteer crews as assigned) &/or works as member of forest fire control crew or acts as smokechaser in forest fire control (e.g., carries out initial fire attack; constructs fire line, pumps water, operates 4-wheel drive fire trucks, water pumps & chain saw; directs volunteer fire crew as assigned) or performs variety of duties at nursery (e.g., lifts, grades & packages seedlings for shipment; heels stock for spring planting; hauls stock from field to packing buildings; sows seeds, spreads sawdust & hydro mulching & shades seed beds; sprays for insect & disease control; collects tree seeds), or in Division of Natural Areas & Preserves, assists with surveying & monitoring estuary biota, assists with water chemistry analysis, habitat management & geological surveys, surveys biota, collects meteorological data & maintains forest boundaries.

Performs manual labor & building & grounds maintenance (e.g., digs ditches; prunes trees; cuts brush; paints signs & buildings; mows grass; picks up & hauls trash).

Performs maintenance on equipment & tools (e.g., changes oil & filters; makes minor body repairs; changes tires; cleans & washes vehicles & tractors).

Prepares & maintains variety of records & reports (e.g., inventory of forest supplies; maintenance records; fire reports; activity reports; vehicle operation reports).

**MAJOR WORKER CHARACTERISTICS:**

Knowledge of forestry\*; addition/subtraction; grounds & building maintenance; forest fire control & suppression\*; nursery operations\*; conservation of natural areas & preserves\*; safety practices governing fire control. Skill in equipment operation (e.g., chain saw, bush hog, backhoe, farm tractor, lawn mower, 4-wheel drive fire truck). Ability to carry out detailed but basic written or oral instructions; recognize safety warnings; sort items into categories according to established methods; complete routine forms; read short sentences with concrete vocabulary.

(\*)Developed after employment.

**MINIMUM CLASS QUALIFICATIONS FOR EMPLOYMENT:**

Formal education in arithmetic that includes addition & subtraction & in reading, writing & speaking common English vocabulary; 3 mos. trg. or 3 mos. exp in operation & maintenance of motorized equipment & hand tools (e.g., chain saw, backhoe, bush hog, farm tractor, lawn mower, 4-wheel drive fire truck); 3 mos. trg. or 3 mos. exp. in building & grounds maintenance.

-Or equivalent of Minimum Class Qualifications For Employment noted above.

**TRAINING AND DEVELOPMENT REQUIRED TO REMAIN IN THE CLASSIFICATION AFTER EMPLOYMENT:**

Not applicable.

**UNUSUAL WORKING CONDITIONS:**

Works outside, exposed to inclement weather, forest fires &/or herbicides.