

## Project Management Competencies

The **Project Management** program is designed around seven core competency areas.



### Managing Your Project

Understanding and applying the knowledge, tools, and techniques that are recognized as best practices for effective project management. Demonstrate project management proficiency in three dimensions:

**Knowledge** – what a project manager knows about the application of processes, tools, and techniques in project activities.

**Performance** – how a project manager applies project management knowledge to meet project requirements.

**Personal** – how a project manager behaves when performing activities in a project environment.

## **Working with People in Teams**

Inspires, motivates, and guides others towards goal accomplishments. Consistently develops and sustains cooperative working relationships. Encourages and facilitates cooperation within the organization and with customer groups. Fosters commitment, team spirit, pride, and trust. Shows understanding, courtesy, tact, empathy; relates well to people with varied backgrounds; and is sensitive to individual differences.

## **Developing Self**

Effectively manages personal time and work. Identifies own strengths and weaknesses, making the best of those strengths and seeking improvement on any weakness, through peer and management mentoring. Maintains current on latest project management best practices, through self-study, classroom training, and/or professional development groups.

## **Personal Integrity**

Increasing awareness, building skills, and modeling behaviors related to identifying potential ethical problems and conflicts of interest. Understands and follows the written and unwritten policies of the workplace in compliance with legal and established policies.

## **Leading Change**

Acting as a change agent, exercises good judgment by making sound and well-informed decisions. Perceives the impact and implications of decisions. Makes effective and timely decisions, even when data is limited or solutions produce unpleasant consequences. Is proactive and achievement-oriented. Influences, motivates and helps others adapt to change, through clear communication, ensuing optimal trust and support from customers.

## **Public Service Focus**

Delivers superior service to the public, internal, or external recipients, including the assessment of customer needs, providing assistance and satisfying expectations. Creates and sustains an organizational culture which encourages others to provide the quality of service essential to high performance. Shows a commitment to public service and influences others toward a spirit of service and meaningful contributions to mission accomplishment.

## **Systemic Integration**

Utilizes project management's best practices, fundamental principles, and standards, established by the Project Management Institute, to assist customers through the implementation of new processes. Integrates theory with practical applied knowledge to devise and maintain a workable scheme to accomplish the objectives for which the project was undertaken.

