

Featured Courses for October 2016

Date	Course	Time	Location
10/3	Actively Engaged In My Performance	12:30 p.m. to 4:30 p.m.	GSD, 4200 Surface Road
10/5	ePerformance Manager (Rater) OTM	9 a.m. to 12:00 p.m. or 1 p.m. to 4 p.m.	Rhodes Office Tower, 30 E. Broad St.
10/6	Non-Traditional Arbitration (OCB)*	9 a.m. to 4 p.m.	OCB Conference Center, 1610 W. Broad St.
10/7	Critical Thinking Skills	8:30 a.m. to 12:30 p.m.	Rhodes Office Tower, 30 E. Broad St.
10/13	Position Description	9:30 a.m. to 4 p.m.	Rhodes Office Tower, 30 E. Broad St.
10/13	Screening & Selection (OCB)*	9 a.m. to 4 p.m.	OCB Conference Center, 1610 W. Broad St.
10/13	Confronting Violence and Bullying in the Workplace (OEAP)	1 p.m. to 4 p.m.	Rhodes Office Tower, 30 E. Broad St.
10/19	ePerformance Manager (Rater) OTM	9 a.m. to 12:00 p.m. or 1 p.m. to 4 p.m.	Rhodes Office Tower, 30 E. Broad St.
10/20	Customer Service 101	12:30 p.m. to 4:30 p.m.	GSD, 4200 Surface Road
10/20	Settlement Writing (OCB)*	9 a.m. to 4 p.m.	OCB Conference Center, 1610 W. Broad St.
10/21	Dealing with Difficult People	8:30 a.m. to 12:30 p.m.	Rhodes Office Tower, 30 E. Broad St.
10/24-10/28	Arbitration School (OCB)*	9 a.m. to 4 p.m.	OCB Conference Center, 1610 W. Broad St.
10/25	ePerformance Manager (Rater) OTM	9 a.m. to 12:00 p.m. or 1 p.m. to 4 p.m.	Rhodes Office Tower, 30 E. Broad St.
10/27	Communications and Difficult Conversations	12:30 p.m. to 4:30 p.m.	GSD, 4200 Surface Road
10/28	ePerformance Administrator Refresher OTM	9 a.m. to 4 p.m.	Rhodes Office Tower, 30 E. Broad St.

* Indicates courses offered to exempt employees (Non-Bargaining Unit)