

## Overview

The goal of the LOD Online Supervision Program is to provide easy access to learning resources, which will enhance the knowledge, skills and confidence of new or existing supervisors or individuals considering a supervisory role. The competency-based curriculum focuses on specific supervisory skills that complement both professional knowledge and technical skills. Completion of this curriculum sets the stage for improved team effectiveness.

## Eligibility

State of Ohio exempt employees with agencies participating in the Employee Development Fund (EDF), are eligible to enroll in this voluntary program.

## Program Outcomes

- Reinforcing the importance of developing productive relationships with team members, especially if you now supervise your former peers;
- Sharing tools to assist you in confidently responding to workplace conflict; and
- Exploring how consistent supervisor and management behaviors can support employee effectiveness and accountability.

## Competency-Based Curriculum

The competency-based curriculum includes 25 items selected to support the supervisor role. To complete the program, the learner will need to invest approximately 13 hours, which equates to one (1) hour per day for three (3) weeks. The training content will guide learners through supervisory situations that may evolve when getting to know your team and establishing work expectations. These resources not only provide key information needed to recognize opportunities and challenges often associated with supervision; the information also aligns to those competencies most frequently assigned to state supervisors.

## Certificate

Learners are required to complete all 25 items within the online program to receive a **Certificate of Completion**.

## Getting Started

Click the link below to launch the Learning on Demand site:

[learningondemand.skillport.com](http://learningondemand.skillport.com)

To log in, scroll to the bottom of the landing page:

- State of Ohio User ID = enter your id number in the provided field.
- Password = enter your password.
- If this is your first time logging in use the temporary password of “welcome” (not case sensitive).
- Note: you will be prompted to change your password.

## Contact Info

If you have questions about the content, please contact Mary Cornwell at:

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