

Welcome to Learning on Demand

Welcome to the Ohio Department of Administrative Services e-learning portal, **Learning on Demand**. This improved learning resource can be utilized on your own time, at your own pace, and for whatever learning you desire.

The **Learning on Demand** portal is your gateway to learning when and where you need it. At your fingertips, an abundance of resources will be available to help you develop your skills to work smarter, faster and to be more productive.

Some of the upgraded features include:

- Engaging learner experience with immediate access to learning;
- Robust “search” and “browse” capabilities for discovery of relevant content;
- Community building features including comments, recommendations, and interests; and
- Blended learning plans that include online courses, books, videos, and a wide range of e-learning tools and resources.

Click here to access the [Quick Reference Guide](#) and [Job Aid](#).

Learning on Demand is available to State of Ohio exempt employees with agencies participating in the Employee Development Fund (EDF) as well as all information technology (IT) professionals. The intent is to support your development through innovative online learning that can be accessed 24 hours a day, 7 days a week, 365 days a year, and is mobile ready.

Resources available through **Learning on Demand** are not intended to replace instructor-led training courses. Utilize the e-learning portal to supplement traditional training and skill development.

To explore additional training and skill development click [here](#) to access the 12 month Learning and Professional Development Catalog.

Follow these steps to access the **Learning on Demand** e-learning portal:



1. Log in to: learningondemand.skillport.com
2. Enter the username: Your State of Ohio User ID
3. Enter the password: “welcome” (not case sensitive)
4. You will be prompted to change your password and create a security question/answer. Create a strong password: Include eight (8) characters, four (4) letters and four (4) numbers.



Get Familiar with the New Course Experience

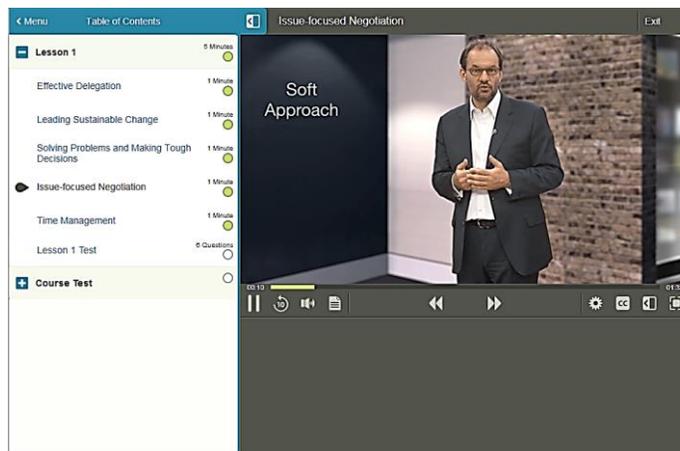
Learning on Demand “new course experience player” provides instant access to crucial resources whenever you need them.

Micro-sized Learning, Right at your Fingertips

Our video-based courses put video front and center in learning!

Available on tablets and desktops, video viewing is designed to meet your various needs and personal preferences, with full screen viewing and flexible controls.

Use the slide-out menu (shown below) to gain access to additional valuable supporting resources to practice or reinforce skills on the job.



A Redesigned Interface Supports Continuous Learning

Access the content you need, when you need it.

Launch topics of interest or be guided through the suggested optimal order. Flexible access to content allows you to decide how much learning is right for you.

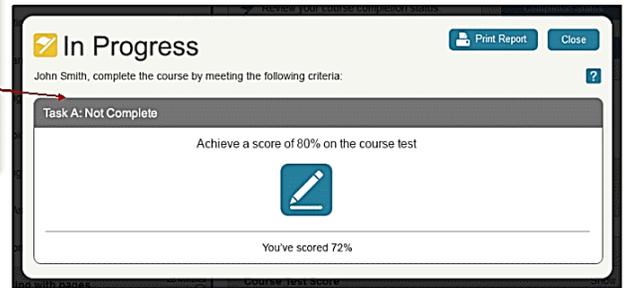
Slide-out menu provides instant access to course content and assessments, with duration and status information.



Video windows and controls allow you to set viewing size, playback speeds and captions, tailoring the video to your needs.

Check Your Progress

Quickly see progress and test results at any time. Return to the course to continue learning whenever you are ready.



Select **Completion Status** to see clear progress information.



View task status to determine what still needs to be done to meet completion criteria. Click the icon to launch right back into the course to continue your progress.

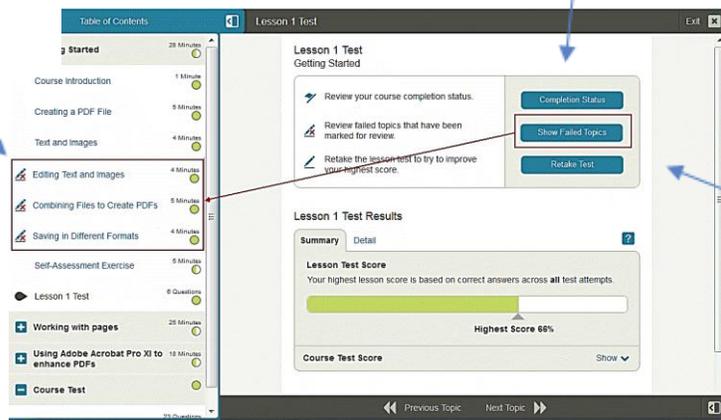
Accelerate Mastery and Completion

Practice exercises, testing, and remediation are built in to your learning experience for success and mastery.

Check your completion status to understand what tasks still remain to be completed.

Review failed topics to facilitate remediation and mastery.

Access practice exercises and assessments seamlessly during the learning process.



Retake tests, either the entire test or just questions answered incorrectly, to accelerate subject mastery and completion.

Is It For Me? Yes, It Is!

E-Learning is a wonderful and easy way to help you grow your professional skills. It is available 24x7, to fulfill development plans and collaborate with colleagues.

Please, be proactive and plan time into your day to:

- **Be informed** – learn new skills
- **Be an outperformer** – grow your skills and be recognized
- **Be transformed** – Get the promotion you always wanted

Watch the following video tutorials and more by visiting this [link](#).



[What's New Page \(2:49\)](#)

A video explaining the new home page

[Navigation \(4:21\)](#)

Video explaining the new navigational features on home page

[Quick Links \(2:13\)](#)

The latest Quick links features are explained in this video

[Browse the Library \(3:18\)](#)

Watch how to locate additional learning resources from the library

[Search \(4:38\)](#)

The new and improved Search Capabilities

We hope you find the many enhancements and new features helpful in your learning and development.

If you have any questions, suggestions or concerns, please contact Mary Cornwell, e-Learning Training Program Manager at 614-995-0154 or by email at LearningonDemand@das.ohio.gov.



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