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August 2015

Re. Updates: Security Improvements for the
Vern Riffe Center for Government & the Arts

To the Tenants of the Riffe Center:

Thank you for your patience and support while the Ohio Department of Administrative Services has been making changes to the security procedures for the Verne Riffe Center for Government and the Arts. These changes are part of an overall upgrade and updating of the controlled access to the building.

This week we begin the new procedures that we have been communicating with you in the past several weeks. Just as a reminder, the changes include:

- Central visitor registration in main lobby areas;
- Bag/package search of ALL visitors;
- Varying frequency random bag/package search of employees.
- Installation of visitor registration database software to verify identity of persons requesting access to upper floor offices and meeting rooms this will require government issued photo identification (Military, Federal, State, County, Municipality Employee ID card or a state issued Driver's license or non-driver ID card) or manual verification with host approval;
- Installation of multi-lane electronic card access turnstiles with physical barriers at each elevator bay on primary access floors. Employee/Elected Official/Authorized Visitor badge required to allow access to elevators to upper floor areas;
- Integrated elevator control/emergency shut-off at security desk for intruder/turnstile issues;
- Improved secured/restricted access to freight elevators and other infrastructure areas;
- Implementation of enhanced employee training for all tenants to increase awareness, recognize/report security/safety issues to prevent illegal/improper activities;
- Discontinued rental or use of the 31st floor Riffe Conference Center by outside (non-governmental) entities or organizations regardless of sponsorship.

If you have additional questions, please contact Brian Hammen, DAS Senior Facilities Manager at brain.hammen@das.ohio.gov, 614-644-9854.

Again, we look forward to our partnership as we implement upgrades to building security for everyone in Riffe and thank you for your support in this important effort.

Sincerely,

Robert Blair
Director

State of Ohio Employees:

Remember Building Security starts with YOU!

- **Wear your badge at all times**
- **Be prepared to show it to security**
- **All visitors must sign in**

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