

STATE & FEDERAL SURPLUS PROPERTY PROCEDURES		
NUMBER: GSD-SFP-17	EFFECTIVE DATE: March 31, 2009	APPROVAL: C. David Settlemire, Administrator
REVISED DATE: March 22, 2013	REFERENCES: Ohio Revised Code Section 3713	

I. PURPOSE:

To define State Surplus policies and procedures for handling articles of bedding, upholstered furniture and stuffed toys requiring registration under Ohio revised Code Section 3713.

II. POLICY:

The Department of Administrative Services, Office of State Surplus will not accept secondhand bedding unless it has been treated as prescribed by the Ohio Department of Commerce and has a tag affixed indicating the item has been sanitized and registered.

We will accept stuffed fabric furniture. This furniture can not be sold by State Surplus unless treated but it can be donated to members of the State and federal Surplus program.

III. PROCEDURES:

If you have questions please go to <http://codes.ohio.gov/orc/3713.01>. Once there, select bedding, upholstered furniture and stuffed toys. All questions can be answered via that website.