

STATE & FEDERAL SURPLUS PROPERTY PROCEDURES		
NUMBER: GSD-SFP-05	EFFECTIVE DATE: May 10, 2006	APPROVAL: C. David Settlemire, Administrator
REVISED DATE: March 22, 2013	REFERENCES: Ohio Revised Code Section 125.13 (A)(1)	

I. PURPOSE:

Delineate the policy of State Surplus on selling and/or donating to non-profit organizations within the State of Ohio.

II. POLICY:

Non-profit organizations are NOT eligible to acquire state surplus property. They are only eligible to acquire property under the Federal Donation Program.

III PROCEDURES:

When issuing agency debit cards to non-profit organizations the State Surplus agent will issue a card with only the word "Federal" typed on the bottom right side. This will enable warehouse staff to know the holder of this card is not eligible to purchase state surplus property; the holder of this card is only entitled to acquire federal Surplus property.

Ohio Revised Code Section 125.13 (A) (1) lists the following as eligible to obtain state surplus property:

- (a) to state agencies
- (b) to state-supported or state assisted institutions of higher education
- (c) to tax-supported agencies, municipal corporations, or other political subdivisions of this state, private fire companies, or private nonprofit emergency medical service organizations
- (d) to nonpublic elementary and secondary schools chartered by the state board of education under section 3301.16 of the Revised Code
- (e) to the general public by auction, sealed bid, or negotiation

