

STATE & FEDERAL SURPLUS PROPERTY POLICY & PROCEDURES		
NUMBER: GSD-SFP-12	TITLE: Abandoned Property & Barred Bidders	APPROVAL: Amy Rice, Manager
EFFECTIVE DATE: September 4, 2007	REVISED DATE: March 1, 2014	REFERENCES: ORC 125.13

PURPOSE:

To define the policy of DAS State and Federal Surplus for handling property (vehicle and warehouse) sold at public auction, and payment is not rendered or the property is not picked up as specified at auction. The infractions as specified at auction will ban the individuals from purchasing property from State and Federal Surplus for three (3) years.

POLICY:

Individuals bidding on property at a public Surplus auction, awarded the property, and he/she does not render payment or pick up the property will be barred from participating in auctions for three (3) years. The property will be placed into inventory for sale to state agencies, tax supported organizations, and/or prepared for sell at the next public auction.

Bidders are also banned for three (3) years for violating the following requirements specified at public auction: selling, trading or swapping property within the warehouse; opening computers within the warehouse; moving property from one lot to another within the warehouse; pets are not permitted within the warehouse or on the vehicle lot premises; unsupervised children.

PROCEDURES:

The state Surplus staff will ban the sale of property (vehicle, warehouse) to individuals that attended public auction and do not render payment, or pick up property as specified at auction.

Banned bidders will be sent a letter from the State Surplus Manager which specifies the infraction and timeframe in which he/she is banned from bidding on Surplus property.

State Surplus will maintain a current list of banned bidders and the list will be provided to the auctioneer prior to each auction to ensure barred bidders are not able to bid on property for three (3) years.