



OBM

John R. Kasich
Governor

Timothy S. Keen
Director

To: Jennifer Leymaster, Chief Financial Officer, Department of Administrative Services

From: Christopher A. Whistler^{cw}, Assistant Director, Office of Budget and Management

CC: Todd Clark, Senior Budget/Management Analyst

Date: August 31, 2015

Re: FY 2016 Fulfillment Services Rate

This memorandum serves to communicate OBM's approval to maintain the FY 2016 rate for fulfillment services at \$0.045 per envelope, as proposed by DAS. This rate level brings in slightly less revenue than spending and would maintain 30 days of cash in order to keep the rate at \$0.045 after last year's rate increase to that level.

If you have any questions, please contact Todd Clark at 614.644.8795.