

SAO eNews  
State Architect's Office / Columbus, Ohio  
December 11, 2007

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1. Last chance seminar

SAO will conduct an abbreviated version of its popular SAO College event on Friday, Dec. 28, at its Columbus office, for those architects and engineers who find themselves in need of a few additional continuing education credits before the end of the biennial license renewal period. A total of six seminars will be provided for a total of eight AIA Learning Units. Four of the classes also provide HSW (Health, Safety and Welfare) credit.

The classes will be held from 8 a.m. to 5 p.m. and include the following topics: MasterFormat 2004 in Practice, OAKS Capital Improvements, Standard Requirements Overview, Making the Short List, EDGE for Capital Improvements and Honey, I Shrunk the Utility Bill (Energy Conservation).

A full list of the classes and the timeframe for each class are listed on the SAO Web site at <http://das.ohio.gov/gsd/sao/saocollege/dec2007/lastchance.htm>. Registrations may be made online or via fax at 614.644.7982 by using the registration form provided on the Web site.

Registrants may register for one or more sessions or for the full day. The cost is \$10 per credit hour or \$75 for the entire day. We regret we are not able to accept credit card payments for this event. Please mail or bring a check made payable to "Treasurer, State of Ohio." Walk-ins will be accepted as long as payment is made at the event. State agencies may pay via the state's ISTV (intrastate voucher) process and do not need to bring a check to the seminar. The seminar will take place at the General Services Division, Walnut Conference Room, 4200 Surface Road, Columbus, Ohio, 43228.

For more information or questions, please contact Angie Carder at 614.752.0048 or via e-mail at [angie.carder@das.state.oh.us](mailto:angie.carder@das.state.oh.us).

2. OAKS Capital Improvements Web site reminders

In November, the OAKS Capital Improvements (CI) team began posting Requests for Qualifications (RFQs) to the OAKS CI Web site at <http://ci.oaks.ohio.gov>. Previously, the RFQs were posted on the SAO Web site in a document called the Ohio Register. The RFQs posted to this site include RFQs for projects administered by the State Architect's Office and locally administered projects. These RFQs are posted to the site on an ongoing basis throughout the month.

In addition, SAO moved the construction bid information to the OAKS Capital Improvements Web site under a page titled "Public Bid Advertisements." Currently, this page lists SAO-administered projects only. To view construction bid information for other agencies or higher education institutions, go to the construction bid database site at <http://apps.das.ohio.gov/ConstructionBids/construction.asp>.

OAKS CI will replace SAO's current software system and is the fifth module of OAKS. OAKS stands for Ohio Administrative Knowledge System, a statewide Enterprise Resource Planning application. When fully implemented, the CI module will house all of the data on each construction project, providing access for members of each project team to drawings, meeting minutes, requests for information and change orders as well as contract documents, payments requests and EDGE information. Documents will process through the system for approval via electronic workflow, which will allow the members of the project team to track the status of each document.

3. OAKS Capital Improvements e-mail notifications

Those wishing to subscribe to receive e-mail notifications when a Request for Qualification (RFQ) and/or SAO construction bid is posted to the OAKS Capital Improvements site may do so by going to the OAKS Capital Improvements Web site at <http://ci.oaks.ohio.gov> and clicking on "Register for RFQ Notifications" and/or "Register for Construction Bid Notifications."

Subscribing to these lists is voluntary and users may unsubscribe at any time. Please note: Notifications are sent as a "bulk e-mail" which may be interrupted by your company's spam blocker. If you signed up for notifications but are not receiving them, please contact your company's IT department for more information. Also, a few subscribers are having difficulty accessing the link to the OAKS Capital Improvements Web site from their e-mail notification message. These folks may need to copy and paste the address into their Web browser or bookmark the site. We apologize for this inconvenience and are researching ways to ensure the notifications work efficiently for everyone.

#### 4. December RFQs and Ohio Register archive

At the end of each month, all RFQs that are published during that month are compiled into one "Ohio Register" document using the next issue number. For example, all RFQs published in December 2007 will be archived after the last day of December as "Ohio Register #172." RFQs will continue to be accessible individually on the "Current RFQs" page of the OAKS Capital Improvements Web site at <http://ci.oaks.ohio.gov> until the response deadline. The archived Ohio Register documents also are available via this site under the title of "Archived RFQs." For more information or questions about this process, please contact Angie Carder at 614.752.0448 or at [angie.carder@das.state.oh.us](mailto:angie.carder@das.state.oh.us).

>>SAO eNews is a free text-only e-mail newsletter which is usually available by the fifth day of each month. Special editions of the SAO eNews are sent as needed. To subscribe, unsubscribe or change your e-mail subscription, please notify Angie Carder at SAO-info@das.ohio.gov or call 614.752.0448. The SAO Web site address is: [www.ohio.gov/sao](http://www.ohio.gov/sao).<<

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