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SAO College Spring 2008 Seminars for the Design and Construction Industry

Sponsored by the State Architect's Office

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2008 Dates & Locations

North Canton March 13, 2008	Cincinnati March 19, 2008	Columbus March 25, 2008
The Center at Kent State University Stark Campus 6000 Frank Avenue NW North Canton, OH 44720	The Conference Center at Cincinnati State Technical & Community College 3520 Central Parkway Cincinnati, OH 45223	GSD Conference Center at the State Architect's Office 4200 Surface Road Columbus, OH 43228
Directions	Directions	Directions

What is SAO College?

Sponsored by the State Architect's Office, SAO College began in 2002 to educate interested parties on the proper design management and construction management of state projects. SAO College is attended annually by more than 200 participants, including state agency and institution representatives, architects, engineers, contractors and construction managers throughout the state of Ohio.

Each year SAO offers continuing education credits for those seeking credits from the [American Institute of Architects \(AIA\)](#) or the [Ohio Construction Industry Licensing Board \(OCILB\)](#). Up to 8 credits are being offered for the full day training this year (HSW pending for AIA credit).

Online Registration Form

(For a printable registration form [click here](#).)

(For a full list of classes and descriptions [click here](#))

SAO College Dates and Locations (choose one):

- North Canton - Thurs., March 13, 2008 (Registrations preferred by: March 7)
- Cincinnati - Wed., March 19, 2008 (Registrations preferred by: March 14)
- Columbus - Tues., March 25, 2008 (Registrations preferred by: March 21)

Registration Information:

Name: _____ Title: _____

Company: _____ E-mail: _____

Phone: _____ Fax: _____

Address: _____

City: _____ State: _____ Zip: _____

Seminar Choices:

Full Day Program: 8:30 a.m. - 5:00 p.m. (\$120/person, a \$50 savings)

Please choose the classes you plan to attend below, including the lunchtime program.

**8:30 - 9:50 a.m.
(\$35/class)***

Associate to Architect/Engineer and Other Updates to the A/E Agreement

At this seminar, architects and engineers interested in doing business with the State of Ohio will be the first to learn about the new State of Ohio Architect/Engineer Agreement, including changes to the agreement process and requirements. Find out how the new documents allow for better collaboration using CAD, BIM, and Web-based project management systems, as well as new requirements for documenting, designing, and modeling projects using the LEED rating system.
Lane Beougher, SAO

**10 - 11:50 a.m.
(\$35/class)***

This Side Up: Tips for Relocation & Moving

Learn about the importance of program requirements for relocating and moving facilities, getting the right person to manage the project, including contingency information. Tips also will be given on what to pack and what to throw away.
Scott Costa, Relocation Strategies (North Canton), Tim Haines, Relocation Strategies (Cincinnati) and Fred Timm, Relocation Strategies (Columbus) (A/E)

Advice for the Field Guy: A/E Responsibilities During the Construction Phase

This class focuses on SAO's recommended

**12 - 1:20 p.m.
(\$15, includes lunch)***

Update: Using OAKS Capital Improvements on Your Next Project

This class focuses on the background, vision, scope, and benefits of using OAKS Capital Improvements on state projects. An update will be given on the status of the project, timeline and roll-out plan, training plans and help desk support for this new statewide Web-based project management program. A preview of the new OAKS CI program will also be shown.
Fred Holcomb, SAO Fiscal Officer/OAKS CI Core Team Member (A/E, C, O, B)

<p><i>Special Services Manager (A/E, O)</i></p> <p>○ Dollars and Sense: How to Get Paid This class focuses on the architect/engineer and contractor payment process using SAO's current electronic forms designed in Microsoft Excel. Attendees will learn how to fill out and submit the payment request forms and the subcontractor and material supplier declaration form. An overview of the change order process and reporting EDGE information also will be given. <i>Fred Holcomb, SAO Fiscal Officer and Kathy Stewart, SAO Project Coordinator (A/E, C, B)</i></p>	<p>construction administration duties and responsibilities of the field representative on state construction projects. An overview will be given of important SAO forms to be used in this process as well as techniques and suggestions for improved construction administration. <i>Kevin Russell, SAO Deputy State Architect (A/E, O)</i></p>	
<p>1:30 - 2:50 p.m. (\$35/class)*</p> <p>○ Getting on the Same Page: How to Conform with the State's Standard Requirements Attend this session to learn about the process that created the State of Ohio Standard Requirements for Public Facility Construction. Find out how the new documents allow for better collaboration using CAD, BIM, and Web-based project management, and support sustainable documentation using the LEED rating system. You will also learn how the change order and dispute resolution processes have been streamlined and how partnering and alternative dispute resolution can quickly resolve issues on construction projects. <i>Lane Beougher, SAO Special Services Manager and Ned Thiell, SAO Deputy State Architect</i></p>	<p>3 - 3:50 p.m. (\$25/class)*</p> <p>○ Stop the Presses: Online Plan Reviews Learn about the revised electronic plan submittal process with the Ohio Department of Commerce and preliminary plan review options. Also learn about the special inspection process, things you should know about appeal hearings and the new approval and adjudication order format. <i>Geoff Eaton, Ohio Dept. of Commerce, Division of Industrial Compliance (A/E)</i></p> <p>○ Using EDGE to Your Advantage: How to Develop Strategic EDGE Partners This class focuses on the state's EDGE (Encouraging Diversity, Growth and Equity) program, including how a company qualifies to be</p>	<p>4 - 4:50 p.m. (\$25/class)*</p> <p>○ Stand Out from the Crowd: How to Complete the SF330 Form for Professional Services Attendees will learn about the new submittal requirements and expectations of the professional design firm with regards to the new State of Ohio's version of the Federal SF330 form. The class will cover tips for a high quality submittal and mistakes to avoid on the Statement of Qualifications form. The class also covers the new Request for Qualifications and scoring sheet for professional design firms. <i>Tom Poulton, SAO Deputy State Architect (A/E, O)</i></p> <p>○ Energy Strategies: How to Save Money After You Turn Off the Lights This class focuses on the</p>

<p>(A/E, C, O)</p> <p>○ How did that happen?: Case Studies of Successful Projects What is a successful state project? How do I avoid claims and litigation? This interactive class will improve your knowledge of the state's procedures, help you respond proactively to challenges on the job site, teach you how to minimize adverse construction scheduling impacts and provide you with effective strategies to maximize working relationships with the project team. Discuss with the experts better ways to manage state multi-prime construction projects. <i>Tom Poulton, SAO Deputy State Architect and Mike Tarullo, Schottenstein Zox and Dunn</i> (A/E, C, O)</p>	<p>certified and where to find and contract with EDGE-certified businesses. Topics include how to search for EDGE partners using the EDGE Web site, identifying and recruiting EDGE-certified businesses, negotiating contracts with EDGE-certified businesses and how to request a waiver and complete the good faith effort form. <i>Lane Beougher, SAO Special Services Manager</i> (A/E, C, O)</p>	<p>various contracting methods and examples of energy conservation measures that SAO Energy Services uses to reduce energy consumption within state-owned facilities. Topics of discussion include energy conservation capital projects, energy conservation performance contracts, the design review process and energy grants provided to state agencies. <i>Oscar Zanganeh, SAO Energy Specialist</i> (A/E, C, O)</p>
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*N/A if paying for full day

A/E=Architect/Engineer; C=Contractor; O=Owner; B=Business Office staff

(We recommend that you print this page before sending your request.)

Send Request

Start Over

Tuition and Payments

\$120 per person for the full day (a \$50 savings) or see the class listing above for individual class prices.

A personal/business check or money order made payable to the **Treasurer, State Ohio** should be mailed to the following address or brought directly to the seminar:

State of Ohio / General Services Division
 Attention: Business Office
 4200 Surface Road
 Columbus, Ohio 43228-1395

While payment is accepted the day of the event, payment prior to the seminar is appreciated. Sorry, but credit cards and cash are not accepted. Cancellations will be taken until the registration deadlines listed above. Full refunds will be granted if cancellations are made on or prior to the registration deadline. All cancellations after the deadline date are subject to a 50% refund policy.

Note: State agencies will be billed via the ISTV (intrastate voucher) process;

therefore, mailed payments are not necessary. State colleges and universities may pay using ISTV *upon request*.

Comments from Past Attendants

In previous years, many participants have provided comments about the content and presentation of the SAO College seminar topics, which included information about the EDGE program, LEED, MasterFormat 2004, changes to the state's "Front End" documents and the new electronic plan upload project with the Division of Industrial Compliance. Also presented were topics on getting work with the state, project closeout, payment requests, prevailing wages, filing liens and resolutions to construction problems.

Below are a few of the comments (used with permission) from last year's attendees:

"Excellent! Very informative and enlightening!" - KZF Design	"Presenters were knowledgeable and allowed participation on relevant issues." - Unknown
"Very useful dialogue. Good interaction with the audience." - Unknown	"Very informative for a first time contractor getting started in the business." - Student
"Great discussion - liked "real-life" examples. (The speakers) talked with us - not at us." - Unknown	"Excellent info on using forms. Very important information." - Planned Environmental Design
"Just the information I was looking for. Great job!" - Capital City Electric	"Learned a lot - very informative. Incredible presentation." - Middough Consulting

Questions?

Contact Angie Carder at angie.carder@das.state.oh.us or call 614.752.0448.

SAO College Archive

[SAO College Dec 2007 \("Last Chance" Seminar\)](#)

[SAO College Spring 2007](#)

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