

Section I.

Agency Information

Agency:	Ohio Commission on Hispanic/Latino Affairs
Director/Executive First Name:	Lilleana
Director/Executive Last Name:	Cavanaugh
Director/Executive Title:	Executive Director
Address:	77 S. High St., 18th floor
City:	Columbus
ZIP:	43215

Designation of Responsibility (Agency MBE/EDGE EEO Officer)

First Name:	Lilleana
Last Name:	Cavanaugh
Title:	Executive Director
Address:	77 S. High St., 18th floor
City:	Columbus
ZIP:	43215
Telephone:	614-466-8333
Email:	lilleana.cavanaugh@ohio.gov

Designation of Responsibility (Agency Procurement Officer)

First Name:	Lilleana
Last Name:	Cavanaugh
Title:	Executive Director
Address:	77 S. High St., 18th floor
City:	Columbus
ZIP:	43215
Telephone:	614-466-8333
Email:	lilleana.cavanaugh@ohio.gov

Designation of Responsibility (Chief Fiscal Officer)

First Name:	DAS - Boards and Commissions
Last Name:	
Title:	
Address:	
City:	
ZIP:	

Section II.

DAS PROJECTED CONTRACTS FY2017 ONLY | Agency to have DAS administer or award - ONLY New and/or Renewal

Do not include: purchases to be made from state contracts (e.g., STS, MMA, GDC, LDC, MSA, MCSA, etc.); required sources such as CRP, OPI; or sole-source purchases for which your agency will seek a Controlling Board waiver for "No Competitive Opportunity."

Contract Information

Commodity/Service	Account Code	Contract Description (Do not use the Account Code Description. Please provide details of the type of purchase.)	Projected Total Contract Value	Agency Requests DAS to Set-Aside (Yes/No)
(Example) Diabetic Study	510057	Statewide study to determine causes of advanced diabetes.	\$125,000	Yes

Section III.

AGENCY PROJECTED CONTRACTS FY2017 ONLY | Agency to award under its own authority - ONLY New and/or Renewal

Include contracts that the agency will award using its direct procurement authority, including those for which the agency will seek a Release and Permit from DAS in order to be able to award independently. Do not include: purchases to be made from state contracts (e.g., STS, MMA, GDC, LDC, MSA, MCSA, etc.); required sources such as CRP, OPI; or sole-source purchases for which your agency will seek a Controlling Board waiver for "No Competitive Opportunity."

Contract Information

Commodity/Service (Contract name, if known)	Account Code	Contract Description (Do not use the Account Code Description. Please provide details of the type of purchase.)	2nd-Tier Language included in Contract (Yes/No)	Plan to Request Release and Permit from DAS (Yes/No)	Projected Solicitation Post Date	New/ Renewal	Projected Total Contract Value	Projected Set-Aside Total Contract Value	Quarter Projected Contract to be Awarded			
									Quarter 1 (July - September)	Quarter 2 (October - December)	Quarter 3 (January - March)	Quarter 4 (April - June)
(Example) Personal Services Contract (Orient Prison)	510057	Research Project - Mental Health Disorder	Yes	Yes	11/15/2016	New	\$47,500	\$47,500	N/A	N/A	X	N/A

Total Contracts Projected - FY2017	\$0
Total Contracts Projects as Set-Aside - FY2017	\$0
Total Agency Set-Aside Contract Percentage Projected for FY2017	#DIV/0!

Section IV.

AGENCY ELIGIBLE PURCHASES FY2017 ONLY | All purchases for FY2017 in the quarter which the voucher is planned - INCLUDE open encumbrances from Fiscal Year 2016

Include disbursements for the purchasing represented in Section II (DAS Projected Contracts) and Section III (Agency Projected Contracts) plus all purchases to be made from existing DAS contracts (e.g., STS, MMA, GDC, LDC, MSA, MCA, etc.), non-contract expenditures and debit purchases in the quarter the agency intends to voucher the payments. Include disbursements to be made by vouchers that reference FY2016 encumbrances. Do not include: purchases to be made from required sources such as CRP, OPI, purchases that reference non-MBE-eligible account codes; or sole-source purchases for which your agency will seek a Controlling Board waiver for "No Competitive Opportunity."

PURCHASE INFORMATION				Purchase by Quarter (Dollar Values)																	
Purchase Type (Agency Direct Purchase or DAS Term Contract)	Account Code	Description (Do not use the Account Code Description. Please provide details of the type of purchase.)	2nd-Tier Language Included in Contract (Yes/No)	Total Purchases	1 st Qtr.			2 nd Qtr.			3 rd Qtr.			4 th Qtr.			Fiscal Year To Date			Total Expenditures	
					Set-Aside	2nd Tier Set-Aside	Open	Set-Aside	2nd Tier Set-Aside	Open	Set-Aside	2nd Tier Set-Aside	Open	Set-Aside	2nd Tier Set-Aside	Open	Set-Aside	2nd Tier Set-Aside	Open		
(Example) Agency Direct Spend	539151	Other Security Equipment	No	\$12	\$1	\$1	\$1	\$1	\$1	\$1	\$1	\$1	\$1	\$1	\$1	\$1	\$1	\$4	\$4	\$4	\$12
Agency Direct Spend	513001	Awards for DHO	No	\$1,125.00	\$1,125.00													\$1,125	\$0	\$0	\$1,125
Agency Direct Spend	528056	Bags for health workshops	No	\$1,000.00	\$1,000.00													\$1,000	\$0	\$0	\$1,000
Agency Direct Spend	528056	Bags for Workforce/leadership wks	No	\$1,000.00				\$1,000.00										\$1,000	\$0	\$0	\$1,000
DAS Term Contract	521101	Office Supplies	No	\$2,000.00				\$500.00										\$2,000	\$0	\$0	\$2,000
Agency Direct Spend	537400	Publishing/Graphic design (Qty 3)	No	\$500.00														\$0	\$0	\$500	\$500
Agency Direct Spend	537400	Desktop (1)	No	\$500.00	\$500.00													\$500	\$0	\$0	\$500
Agency Direct Spend	521101	Photocopier contract	No	\$1,888.00	\$472.00			\$472.00										\$472.00	\$0	\$0	\$1,888
Agency Direct Spend	521101	Ink Cartridges Color (Qty 8)	No	\$480.00														\$480.00	\$0	\$0	\$480
Agency Direct Spend	518001	Personal Services Contract	No	\$3,000.00				\$750.00										\$0	\$0	\$3,000	\$3,000
Agency Direct Spend	528303	Hosting Meeting/Event Rent	No	\$2,250.00				\$1,125.00										\$2,250	\$0	\$0	\$2,250
Agency Direct Spend	528055	Direct Purchase Printing	No	\$2,000.00	\$500.00			\$500.00										\$500.00	\$0	\$0	\$2,000
DAS Term Contract	528303	Travel Services	No	\$3,000.00	\$750.00			\$750.00										\$750.00	\$0	\$0	\$3,000
				Quarterly Totals	\$4,847	\$0	\$1,250	\$4,347	\$0	\$750	\$3,627	\$0	\$750	\$500	\$0	\$0	\$15,243	\$0	\$3,500	\$18,743	
FY 2017 ANNUAL PURCHASES					\$16,271																

Section V.	
Total Projected Purchase	\$16,271
Total Projected MBE Set-Aside Purchases	\$13,521
Total MBE Set-Aside Purchase Percentage	83.10%
Total Percentage of Contracts Set-Aside by Agency (From Section III)	#DIV/0!

Section VII.
CERTIFICATION OF AGENCY DIRECTOR APPROVAL/REVISION

By checking this box, I, the preparer of this document, hereby certify that this Minority Business Enterprise Projection Plan for Fiscal Year 2017 has been reviewed and approved by the Agency Director and Agency Procurement Officer.

Preparer's Name: Lileana Cavanaugh
 Date Submitted: 6/22/2016