

**Section I.**

**Agency Information**

Agency:	Counselor, Social Worker, & Marriage and Family Therapist Bd
Director/Executive First Name:	Brian
Director/Executive Last Name:	Carnahan
Director/Executive Title:	Executive Director
Address:	77 South High St, 24th Fl, Rm 2468
City:	Columbus
ZIP:	43215

**Designation of Responsibility (Agency MBE/EDGE EEO Officer)**

First Name:	Brian
Last Name:	Carnahan
Title:	Executive Director
Address:	77 South High St, 24th Fl, Rm 2468
City:	Columbus
ZIP:	43215
Telephone:	614-752-5161
Email:	<a href="mailto:brian.carnahan@cswb.ohio.gov">brian.carnahan@cswb.ohio.gov</a>

**Designation of Responsibility (Agency Procurement Officer)**

First Name:	Brian
Last Name:	Carnahan
Title:	Executive Director
Address:	77 South High St, 24th Fl, Rm 2468
City:	Columbus
ZIP:	43215
Telephone:	614-752-5161
Email:	<a href="mailto:brian.carnahan@cswb.ohio.gov">brian.carnahan@cswb.ohio.gov</a>

**Designation of Responsibility (Chief Fiscal Officer)**

First Name:	Brian
Last Name:	Carnahan
Title:	Executive Director
Address:	77 South High St, 24th Fl, Rm 2468
City:	Columbus
ZIP:	43215

**Section II.**

**DAS PROJECTED CONTRACTS FY2017 ONLY | Agency to have DAS administer or award - ONLY New and/or Renewal**

Do not include: purchases to be made from state contracts (e.g., STS, MMA, GDC, LDC, MSA, MCSA, etc.); required sources such as CRP, OPI; or sole-source purchases for which your agency will seek a Controlling Board waiver for "No Competitive Opportunity."

**Contract Information**

Commodity/Service	Account Code	Contract Description (Do not use the Account Code Description. Please provide details of the type of purchase.)	Agency Requests DAS to Set-Aside (Yes/No)
(Example) Diabetic Study	510057	Statewide study to determine causes of advanced diabetes.	Yes
N/A			

**Section III.**

**AGENCY PROJECTED CONTRACTS FY2017 ONLY | Agency to award under its own authority - ONLY New and/or Renewal**

Include contracts that the agency will award using its direct procurement authority, including those for which the agency will seek a Release and Permit from DAS in order to be able to award independently. Do not include: purchases to be made from state contracts (e.g., STS, MMA, GDC, LDC, MSA, MCSA, etc.); required sources such as CRP, OPI; or sole-source purchases for which your agency will seek a Controlling Board waiver for "No Competitive Opportunity."

**Contract Information**

Commodity/Service (Contract name, if known)	Account Code	Contract Description (Do not use the Account Code Description. Please provide details of the type of purchase.)	2nd-Tier Language included in Contract (Yes/No)	Projected Solicitation Post Date	New/Renewal	Projected Total Contract Value	Projected Set-Aside Total Contract Value	Quarter Projected Contract to be Awarded			
								Quarter 1 (July - September)	Quarter 2 (October - December)	Quarter 3 (January - March)	Quarter 4 (April - June)
(Example) Personal Services Contract (Orient Prison)	510057	Research Project - Mental Health Disorder	Yes	11/15/2016	New	\$47,500	\$47,500	N/A	N/A	X	N/A
N/A											

Total Contracts Projected - FY2017	\$0
Total Contracts Projects as Set-Aside - FY2017	\$0
Total Agency Set-Aside Contract Percentage Projected for FY2017	#DIV/0!

**Section IV.**  
**AGENCY ELIGIBLE PURCHASES FY2017 ONLY | All purchases for FY2017 in the quarter which the voucher is planned - INCLUDE open encumbrances from Fiscal Year 2016**

Include disbursements for the purchasing represented in Section II (DAS Projected Contracts) and Section III (Agency Projected Contracts) plus all purchases to be made from existing DAS contracts (e.g., STS, MMA, GDC, LDC, MSA, MESA, etc.), non-contract expenditures and debit purchases in the quarter the agency intends to voucher the payments. Include disbursements to be made by vouchers that reference FY2016 encumbrances. Do not include: purchases to be made from required sources such as CRP, OPI; purchases that reference non-MBE-eligible account codes; or sole-source purchases for which your agency will seek a Controlling Board waiver for "No Competitive Opportunity."

PURCHASE INFORMATION				Purchase by Quarter (Dollar Values)																
Purchase Type (Agency Direct Purchase or DAS Term Contract)	Account Code	Description (Do not use the Account Code Description, Please provide details of the type of purchase.)	2nd-Tier Language included in Contract (Yes/No)	Total Purchases	1 <sup>st</sup> Qtr.			2 <sup>nd</sup> Qtr.			3 <sup>rd</sup> Qtr.			4 <sup>th</sup> Qtr.			Fiscal Year To Date			
					Set-Aside	2nd Tier Set-Aside	Open	Set-Aside	2nd Tier Set-Aside	Open	Total Expenditures									
<b>(Example) Agency Direct Spend</b>	539151	<b>Other Security Equipment</b>	No		\$1	\$1	\$1	\$1	\$1	\$1	\$1	\$1	\$1	\$1	\$1	\$1	\$1	\$1	\$12	
ADMINISTRATIVE AND MGMT SERV - DAS Term	510050	Temporary employment services	No	\$2,991.12	\$748			\$748			\$748			\$748			\$2,992	\$0	\$0	2991.12
Legal Services avail for bid - Agency Direct Purchase	510052		No	\$2,532.15													\$0	\$0	\$0	\$2,532.15
IT & NETWORK - Agency Direct Purchase	510055		No	\$200.00													\$0	\$0	\$0	\$200.00
OFFICE SUPPLY & EQ (NOT PRINT) - DAS Term	521050	Paper, pens, related office material	No	\$6,448.05	\$1,374			\$1,374			\$1,374			\$1,374			\$5,496	\$0	\$952	\$6,448
IT ITEMS <\$1,000-ASSET TAG - Agency Direct Purchase	521052		No	\$36.30													\$0	\$0	\$0	\$36.30
IT EQUIPT <\$1,000-ASSET TAGGED - DAS Term	521053	Keyboards, headsets	No	\$129.00	\$32			\$32			\$32			\$32			\$128	\$0	\$0	\$129
MEDICAL/VET FEES-NON HOSPITAL - Agency Direct Purchase	521061		No	\$42.48													\$0	\$0	\$0	\$42.48
CLEANING & MAINT SUPPL. EQUIP - Agency Direct Purchase	521076		No	\$899.62													\$0	\$0	\$0	\$899.62
Non-Medical Lab/Tests - Agency Direct Purchase	521080		No	\$15.28													\$0	\$0	\$0	\$15.28
COMMERCIAL TRANS OS/DIRECT - DAS Term	523061	Airfare via travel agent	No	\$1,389.32	\$231			\$231			\$231			\$231			\$924	\$0	\$465	\$1,389
LODG/MEALS OUT-STATE - DAS Term	523065	Conference hotels via travel agent	No	\$467.31	\$117			\$117			\$117			\$117			\$468	\$0	\$0	\$467
TERM SOFTWARE LICENSE - Agency Direct Purchase	524063		No	\$42.95													\$0	\$0	\$0	\$42.95
OFFICE EQUIP REPAIR/MAINT - Agency Direct Purchase	526051		No	\$2,685.40													\$0	\$0	\$0	\$2,685.40
STORAGE RENTAL & SERVICE - Agency Direct Purchase	527050		No	\$261.21													\$0	\$0	\$0	\$261.21
<b>Quarterly Totals</b>					\$2,502	\$0	\$0	\$2,501	\$0	\$0	\$2,502	\$0	\$0	\$2,502	\$0	\$0	\$2,992	\$0	\$1,417	\$18,140
<b>FY 2017 ANNUAL PURCHASES</b>				\$18,140																

**Section V.**

Total Projected Purchase	\$18,140
Total Projected MBE Set-Aside Purchases	\$10,007
Total MBE Set-Aside Purchase Percentage	55.17%
Total Percentage of Contracts Set-Aside by Agency (From Section III)	#DIV/0!

**Section VII.**  
**CERTIFICATION OF AGENCY DIRECTOR APPROVAL/REVISION**

By checking this box,  I, the preparer of this document, hereby certify that this Minority Business Enterprise Projection Plan for Fiscal Year 2017 has been reviewed and approved by the Agency Director and Agency Procurement Officer.

Preparer's Name	Brian P. Carnahan
Date Submitted	6/22/2016