Section I.

Agency Information

Agency:	Ohio Board of Tax Appeals
Director/Executive First Name:	Kathleen
Director/Executive Last Name:	Crowley
Director/Executive Title:	Executive Director
Address:	30 E Broad St., 24th floor
City:	Columbus
ZIP:	43215

Designation of Responsibility (Agency MBE/EDGE EEO Officer)

First Name:	Kathleen
Last Name:	Crowley
Title:	Executive Director
Address:	30 E Broad St., 24th floor
City:	Columbus
ZIP:	43215
Telephone:	614-466-6816
Email:	kathleen.crowley@bta.ohio.gov

Designation of Responsibility (Agency Procurement Officer)

First Name:	Connie
Last Name:	Alexander
Title:	Fiscal Supervisor
Address:	77 S High St., 16th floor
City:	Columbus
ZIP:	43215
Telephone:	614-728-3902
Email:	connie.alexander@das.state.oh.us

Designation of Responsibility (Chief Fiscal Officer)

First Name:	Kathleen
Last Name:	Crowley
Title:	Executive Director
Address:	30 E Broad St., 24th floor
City:	Columbus
ZIP:	43215

Section II.

DAS PROJECTED CONTRACTS *FY2016 ONLY* | Agency to have DAS administer or award - ONLY New and/or Renewal

Do not include: purchases to be made from state contracts (e.g., STS, MMA, GDC, LDC, MSA, MCSA, etc.); required sources such as CRP, OPI; or sole-source purchases for which your agency will seek a Controlling Board waiver for "No Competitive Opportunity."

Contract Information

Commodity/Service	Account Code	Contract Description (Do not use the Account Code Description. Please provide details of the type of purchase.)	Projected Total Contract Value	Agency Requests DAS to Set-Aside (Yes/No)
(Example) Diabetic Study	510057	Statewide study to determine causes of advanced diabetes.	$125,000	Yes

Section III.

AGENCY PROJECTED CONTRACTS *FY2016 ONLY* | Agency to award under its own authority - ONLY New and/or Renewal

Include contracts that the agency will award using its direct procurement authority, including those for which the agency will seek a Release and Permit from DAS in order to be able to award independently. Do not include: purchases to be made from state contracts (e.g., STS, MMA, GDC, LDC, MSA, MCSA, etc.); required sources such as CRP, OPI; or sole-source purchases for which your agency will seek a Controlling Board waiver for "No Competitive Opportunity."

Contract Information

Commodity/Service (Contract name, if known)	Account Code	Contract Description (Do not use the Account Code Description. Please provide details of the type of purchase.)	2nd-Tier Language included in Contract (Yes/No)	Plan to Request Release and Permit from DAS (Yes/No)	Projected Solicitation Post Date	New/ Renewal	Projected Total Contract Value	Projected Set-Aside Total Contract Value	Quarter Projected Contract to be Awarded: Quarter 1 (July-September)	Quarter 2 (October - December)	Quarter 3 (January - March)	Quarter 4 (April - June)
(Example) Personal Services Contract (Orient Prison)	510057	Research Project - Mental Health Disorder	Yes	Yes	11/15/2015	New	$47,500	$47,500	N/A	N/A	X	N/A

Total Contracts Projected - FY2016	$0
Total Contracts Projects as Set-Aside - FY2016	$0
Total Agency Set-Aside Contract Percentage Projected for FY2016	#DIV/0!

Section IV.

AGENCY ELIGIBLE PURCHASES *FY2016 ONLY* | All purchases for FY2016 in the quarter which the voucher is planned - INCLUDE open encumbrances from Fiscal Year 2015

Include disbursements for the purchasing represented in Section II (DAS Projected Contracts) and Section III (Agency Projected Contracts) plus all purchases to be made from existing DAS contracts (e.g., STS, MMA, GDC, LDC, MSA, MCSA, etc.), non-contract expenditures and debit purchases in the quarter the agency intends to voucher the payments. Include disbursements to be made by vouchers that reference FY2015 encumbrances. Do not include: purchases to be made from required sources such as CRP, OPI; purchases that reference non-MBE-eligible account codes; or sole-source purchases for which your agency will seek a Controlling Board waiver for "No Competitive Opportunity."

PURCHASE INFORMATION

Purchase Type (Agency Direct Purchase or DAS Term Contract)	Account Code	Description (Do not use the Account Code Description. Please provide details of the type of purchase.)	2nd-Tier Language included in Contract (Yes/No)	Total Purchases	Purchase by Quarter (Dollar Values) 1st Qtr. Set-Aside	1st Qtr. 2nd Tier Set-Aside	1st Qtr. Open	2nd Qtr. Set-Aside	2nd Qtr. 2nd Tier Set-Aside	2nd Qtr. Open	3rd Qtr. Set-Aside	3rd Qtr. 2nd Tier Set-Aside	3rd Qtr. Open	4th Qtr. Set-Aside	4th Qtr. 2nd Tier Set-Aside	4th Qtr. Open	Fiscal Year To Date Set-Aside	Fiscal Year To Date 2nd Tier Set-Aside	Fiscal Year To Date Open	Fiscal Year To Date Total Expenditures
(Example) Agency Direct Spend	539151	Other Security Equipment	No	$12	$1	$1	$1	$1	$1	$1	$1	$1	$1	$1	$1	$1	$4	$4	$4	$12
Term Contract	518002	Temporary Help	No	$16,000	$4,000			$4,000			$4,000			$4,000			$16,000	$0	$0	$16,000
Term Contract	521101	Office Supplies	No	$2,000	$500			$500			$500		$500				$2,000			$2,000
MAC Contract	510050	Modria	No	$80,000			$0			$80,000									$80,000	$80,000
				Quarterly Totals	$4,500	$0	$0	$4,500	$0	$80,000	$4,500	$0	$500	$4,000	$0	$0	$18,000	$0	$80,000	$98,000
FY 2016 ANNUAL PURCHASES				$98,000																

Section V.

Total Projected Purchase	$98,000
Total Projected MBE Set-Aside Purchases	$17,500
Total MBE Set- Aside Purchase Percentage	17.86%
Total Percentage of Contracts Set-Aside by Agency (From Section III)	#DIV/0!

Section VII.

CERTIFICATION OF AGENCY DIRECTOR APPROVAL/REVISION

By checking this box, ☑ **I, the preparer of this document, hereby certify that this Minority Business Enterprise Projection Plan for Fiscal Year 2016 has been reviewed and approved by the Agency Director and Agency Procurement Officer.**

Preparer's Name	KATHLEEN CROWLEY
Date Submitted	2/28/2015