

**Section I.**

**Agency Information**

|                                |                                    |
|--------------------------------|------------------------------------|
| Agency:                        | Ohio Board of Motor Vehicle Repair |
| Director/Executive First Name: | Michael                            |
| Director/Executive Last Name:  | Greene                             |
| Director/Executive Title:      | Executive Director                 |
| Address:                       | 77 South High Street, Suite 1668   |
| City:                          | Columbus                           |
| ZIP:                           | 43215                              |

**Designation of Responsibility (Agency MBE/EDGE EEO Officer)**

|             |  |
|-------------|--|
| First Name: | Michael  |
| Last Name:  | Greene   |
| Title:      | Executive Director   |
| Address:    | 77 South High Street, Suite 1668   |
| City:       | Columbus   |
| ZIP:        | 43215  |
| Telephone:  | 614.995.0714   |
| Email:      | <a href="mailto:mike.greene@crb.state.oh.us">mike.greene@crb.state.oh.us</a> |

**Designation of Responsibility (Agency Procurement Officer)**

|             |  |
|-------------|--|
| First Name: | Kimberly   |
| Last Name:  | Sherfield  |
| Title:      | Program Administrator I  |
| Address:    | 77 South High Street, Suite 1668   |
| City:       | Columbus   |
| ZIP:        | 43215  |
| Telephone:  | 614.995.0714   |
| Email:      | <a href="mailto:kimberly.sherfield@crb.state.oh.us">kimberly.sherfield@crb.state.oh.us</a> |

**Designation of Responsibility (Chief Fiscal Officer)**

|             |                                  |
|-------------|----------------------------------|
| First Name: | Connie                           |
| Last Name:  | Alexander                        |
| Title:      | Fiscal Manager (CSA)             |
| Address:    | 77 South High Street, 16th Floor |
| City:       | Columbus                         |
| ZIP:        | 43215                            |

**Section II.**

**DAS PROJECTED CONTRACTS FY2016 ONLY | Agency to have DAS administer or award - ONLY New and/or Renewal**

**Contract Information**

| Commodity/Service | Account Code | Contract Description<br>(Do not use the Account Code Description. Please provide details of the type of purchase.) | Projected Total Contract Value | Agency Requests DAS to Set-Aside (Yes/No) |
|-------------------|--------------|--|--------------------------------|---|
| N/A               |              |  |                                |   |

**Section III.**  
**AGENCY PROJECTED CONTRACTS FY2016 ONLY | Agency to award under its own authority - ONLY New and/or Renewal**

| Contract Information                           |              |  |   |  |                                  |             |                                |  |                              | Quarter Projected Contract to be Awarded |                             |                          |  |
|--|--------------|--|---|--|----------------------------------|-------------|--------------------------------|--|------------------------------|--|-----------------------------|--------------------------|--|
| Commodity/Service<br>(Contract name, if known) | Account Code | Contract Description<br>(Do not use the Account Code Description. Please provide details of the type of purchase.) | 2nd-Tier Language included in Contract (Yes/No) | Plan to Request Release and Permit from DAS (Yes/No) | Projected Solicitation Post Date | New/Renewal | Projected Total Contract Value | Projected Set-Aside Total Contract Value | Quarter 1 (July - September) | Quarter 2 (October - December)           | Quarter 3 (January - March) | Quarter 4 (April - June) |  |
| N/A  |              |  |   |  |                                  |             |                                |  |                              |  |                             |                          |  |

|   |         |
|---|---------|
| Total Contracts Projected - FY2016                              | \$0     |
| Total Contracts Projects as Set-Aside - FY2016                  | \$0     |
| Total Agency Set-Aside Contract Percentage Projected for FY2016 | #DIV/0! |

**Section IV.**  
**AGENCY ELIGIBLE PURCHASES FY2016 ONLY | All purchases for FY2016 in the quarter which the voucher is planned - INCLUDE open encumbrances from Fiscal Year 2015**

| PURCHASE INFORMATION   |              |   |   |                 | Purchase by Quarter (Dollar Values) |                    |       |                      |                    |       |                      |                    |       |                      |                    |       |                     |                    |         |                    |
|--|--------------|---|---|-----------------|-------------------------------------|--------------------|-------|----------------------|--------------------|-------|----------------------|--------------------|-------|----------------------|--------------------|-------|---------------------|--------------------|---------|--------------------|
| Purchase Type<br>(Agency Direct Purchase or DAS Term Contract) | Account Code | Description<br>(Do not use the Account Code Description. Please provide details of the type of purchase.) | 2nd-Tier Language included in Contract (Yes/No) | Total Purchases | 1 <sup>st</sup> Qtr.                |                    |       | 2 <sup>nd</sup> Qtr. |                    |       | 3 <sup>rd</sup> Qtr. |                    |       | 4 <sup>th</sup> Qtr. |                    |       | Fiscal Year To Date |                    |         | Total Expenditures |
|  |              |   |   |                 | Set-Aside                           | 2nd Tier Set-Aside | Open  | Set-Aside            | 2nd Tier Set-Aside | Open  | Set-Aside            | 2nd Tier Set-Aside | Open  | Set-Aside            | 2nd Tier Set-Aside | Open  | Set-Aside           | 2nd Tier Set-Aside | Open    |                    |
| Agency Direct Purchase   | 521101       | Misc. Office Supplies & Equip.  | No  | \$2,317         | \$87                                | \$0                | \$493 | \$87                 | \$0                | \$492 | \$87                 | \$0                | \$492 | \$87                 | \$0                | \$492 | \$348               | \$0                | \$1,969 | \$2,317            |
| Agency Direct Purchase   | 521105       | Data Processing   | No  | \$1,125         | \$43                                | \$0                | \$239 | \$42                 | \$0                | \$239 | \$42                 | \$0                | \$239 | \$42                 | \$0                | \$239 | \$169               | \$0                | \$956   | \$1,125            |
| Agency Direct Purchase   | 531101       | Desks/Chairs  | No  | \$693           | \$26                                | \$0                | \$148 | \$26                 | \$0                | \$147 | \$26                 | \$0                | \$147 | \$26                 | \$0                | \$147 | \$104               | \$0                | \$589   | \$693              |
| <b>Quarterly Totals</b>  |              |   |   |                 | \$156                               | \$0                | \$880 | \$155                | \$0                | \$878 | \$155                | \$0                | \$878 | \$155                | \$0                | \$878 | \$621               | \$0                | \$3,514 | \$4,135            |
| <b>FY 2016 ANNUAL PURCHASES</b>                                |              |   |   |                 | <b>\$4,135</b>                      |                    |       |                      |                    |       |                      |                    |       |                      |                    |       |                     |                    |         |                    |

**Section V.**

|  |         |
|--|---------|
| Total Projected Purchase   | \$4,135 |
| Total Projected MBE Set-Aside Purchases                              | \$621   |
| Total MBE Set-Aside Purchase Percentage                              | 15.02%  |
| Total Percentage of Contracts Set-Aside by Agency (From Section III) | 0.00%   |

**Section VII.**  
**CERTIFICATION OF AGENCY DIRECTOR APPROVAL/REVISION**

By checking this box,  I, the preparer of this document, hereby certify that this Minority Business Enterprise Projection Plan for Fiscal Year 2016 has been reviewed and approved by the Agency Director and Agency Procurement Officer.

Preparer's Name | Michael R. Greene  
 Date Submitted | 2/26/2015